

## **GGSON Undergraduate Program Handbook**

### **SON OP            30.295 - Textbook Selection**

**PURPOSE**            Individual faculty members evaluate and select textbooks appropriate for the particular course and level of student.

**REVIEW**            This handbook shall be reviewed by the Associate Dean by September 1<sup>st</sup> of even numbered years in collaboration with the Curriculum Committee. Final approval of the GGSON Undergraduate Program Handbook is granted by the Dean.

### **POLICY/PROCEDURE**

Required textbooks for the use by students at the TTUHSC Gayle Greve Hunt School of Nursing reflect the concepts and competencies addressed in the mission, values statement and program objectives of the curriculum, as well as the course description, objectives and topical outline of the course.

Every semester, Course Facilitators will provide a review of the textbooks required for the course to the Curriculum Committee. The review should include consideration of the following:

- rationale for the choice of required textbooks
- other textbooks reviewed
- fit of textbooks with others used in the curriculum, i.e. could some books be shared with other courses to reduce the cost to the students?
- statement of decision if there is a potential conflict of interest; e.g. textbook authored by faculty member

Developed: PSYW/bc 2/82  
Revised: UPC/hm 1/27/06  
Revised: UPC/bs 03/09  
Reviewed by GGSON: 04-26-2012