

Non-MD Visiting Students Clearance Requirements Checklist

Office of Students Affairs will ensure that all students in the program it administers meet all TTUHSC EP Foster SOM and UMC El Paso requirements prior to starting a rotation. All students must clear all requirements **30 days before starting any rotation.**

All immunizations must be submitted to Occupational Health Texas Tech Health Foster School of Medicine EP to Maria.Ramirez@ttuhsc.edu all other requirements must be submitted to Texas Tech Health Foster School of Medicine EP Office of Student Affairs (OSA), student.affairs.plfsom@ttuhsc.edu. Please send documents at least **30 days prior to the start of any rotation.**

Label all documents with LastName, FirstName, Type of Doc. Initials ** Example: Smith, John, BLS**

REQUIRED DOCUMENTATION FOR CREDENTIALING

1. Immunization Requirements:

- **Varicella (Chicken Pox):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of Varicella vaccine at least 28 days apart is required.
- **Measles (Rubeola):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
- **Rubella (German Measles):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
- **Mumps:** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
- **Hepatitis B:** Proof of immunity determined by serologic titer. In event of a negative titer, a second series and re-titer is required as recommended by the Center for Disease Control and Prevention. This series must begin prior to clinical start date, but may be completed after arrival.
- **Tetanus/Diphtheria/Pertussis:** One dose of adult Tdap. If adult Tdap is more than 10 years old, provide date of last Td or Tdap.
- **COVID-19 Vaccine:** TTUHSC-EP strongly recommends that you are vaccinated for COVID-19. However, you are not required to disclose whether or not you have received the COVID-19 vaccine to TTUHSC-EP. Any disclosure of your COVID-19 vaccination status is voluntary.
- **Meningococcal Vaccine:** Documentation of current vaccine (if age < 22)
- **Influenza- Flu vaccine:** when in season ~ September to March

Tuberculosis clearance:

- Documentation of 2 negative TB skin tests within the last 2 months of your start date, OR documentation of one negative test 2-12 months, then complete one TB skin test within the

last 2 months of your start date, OR documentation of a negative TB lab test (T-SPOT, QFT-Gold) within the last 2 months of your start date.

- If you have a history of a positive TB skin test, documentation of the positive TB skin test or lab test, a chest x-ray, and medication prescribed, if any, is required. BCG vaccine does not preclude the need for TB skin testing.

2. **Preceptor form** - Signed by Host department and Clerkship coordinator
3. **Basic Life Support for health care providers card from American Heart Association (BLS)** – copy - front/back
4. **Personal health insurance** – copy front/back
5. **Community-wide orientation (CWO)**– upload certificate. Please copy and paste the link:
6. <https://www.epcc.edu/Admissions/Orientation/community-wide-orientation>
7. **Professional liability insurance (COI)** – This is provided to you by your institution. Single incident/ cumulative coverage must be 1 - 3 million.
8. **Background check HireRight (CBC)**—A background check provided by your institution will be accepted. An attestation letter from the home institution can be accepted as long as the CBC is not more than two years old. **If you decide to get a new background check**, please go to this link: [HireRight Background Check](#)
9. **10 Panel Drug Screen** - Attestation letter provided by your institution will be accepted as long as the latest drug test isn't more than 2 years old.
10. **N-95 Respirator Mask Fit cleared.**
11. **HIPAA training certificate.**

The Office of Student Affairs' Senior Analyst will email orientation details to the appropriate Foster SOM clinical department and to the visiting student once TTUHSC El Paso Occupational Health and UMC El Paso have cleared student via the pre-clinical clearance form (PCC).

Before Orientation, you will get a link via email from Qualtrics where you will be asked to attest to having received, read, and understood specific policy. This is a requirement of the onboarding process.