



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER
EL PASO

Paul L. Foster School of Medicine

Non-Physician Visiting Students Clearance Requirements Checklist

Office of Students Affairs will ensure that the students in the program it administers meet all TTUHSC El Paso/PLFSOM and UMC El Paso access requirements if they rotate at UMC El Paso.

A student must be cleared with all requirements **30 days before being on campus.**

Requirements must be submitted to PLFSOM Student Affairs Office, student.affairs.plfsom@ttuhsc.edu. Please send documents with enough time to be cleared in **30 days.**

*****Label all documents with last, first, and document names. Ex: Smith, John, AHA BLS *****

List of required documentation:

Documentation of required immunizations and titers must be uploaded to Texas Tech Health Manager Portal: Texas Tech Health Manager Immunization Requirements:

- **Varicella (Chicken Pox):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of Varicella vaccine at least 28 days apart is required.
 - **Measles (Rubeola):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
 - **Rubella (German Measles):** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
 - **Mumps:** Proof of immunity determined by serologic titer. In the event of a negative titer, two doses of MMR at least 28 days apart is required.
 - **Hepatitis B:** Proof of immunity determined by serologic titer. In event of a negative titer, a second series and re-titer is required as recommended by the Center for Disease Control and Prevention. This series must begin prior to clinical start date, but may be completed after arrival.
 - **Tetanus/Diphtheria/Pertussis:** One dose of adult Tdap. If adult Tdap is more than 10 years old, provide date of last Td or Tdap.
 - **COVID-19 Vaccine:** TTUHSC-EP strongly recommends that you are vaccinated for COVID-19. However, you are not required to disclose whether or not you have received the COVID-19 vaccine to TTUHSC-EP. Any disclosure of your COVID-19 vaccination status is voluntary.
 - **Meningococcal Vaccine:** Documentation of current vaccine (if age < 22)
 - **Influenza- Flu vaccine:** when in season ~ September to March
- Tuberculosis clearance:**
- Documentation of 2 negative TB skin tests within the last 2 months of your start date, OR documentation of one negative test 2-12 months, then complete one TB skin test within the last 2 months of your start date, OR documentation of a negative TB lab test (T-SPOT, QFT-Gold) within the last 2 months of your start date.
 - If you have a history of a positive TB skin test, documentation of the positive TB skin test or lab test, a chest x-ray, and medication prescribed, if any, is required. BCG vaccine does not preclude the need for TB skin testing.
 - **Preceptor form** request signed by Host department and Clerkship coordinator
 - **Basic Life Support for health care providers (American Heart Association BLS) UMC requirement** – copy - front/back
 - **Personal health insurance** – copy front/back
 - **Community-wide orientation (CWO)**– upload certificate. Please copy and paste the link: <https://www.epcc.edu/Admissions/Orientation/community-wide-orientation>

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- **Professional liability insurance (COI)** – upload document (This will be provided by your institution) Single cumulative 1-3 million coverage.
- **Background check HireRight (CBC)**—A background check provided by your institution WILL be accepted. An attestation letter from the home institution can be accepted as long as the CBC is not more than two years old.
If you decide to get a new one by Hire Right. Please copy and paste link:
<https://ows01.hireright.com/ofk2in.html?kiosk=EEDAC058C4506E1473FFBB33767E70A2>
- **10 Panel Drug Screen (University Medical Center (UMC) Requirement)** Attestation letter provided by your institution will be accepted as long as the latest drug test isn't more than 2 years old.
- **A HIPAA training certificate from TTUHSC El Paso Compliance is required** (the Host Department will register a student. Student, please provide a copy of the certificate of completion to the host department to OSA.
- Senior Analyst Karla Villa will email orientation details to the appropriate Foster SOM clinical department and to the visiting student once TTUHSC EL Paso Occupational Health and UMC El Paso have cleared student with the pre-clinical clearance form (PCC).
- Before Orientation, you will get a link via email to a Qualtrics form with all the visiting policies and information available during your rotation at TTUHSC El Paso. You need to attest to having read and understood all policy as part of the onboarding process.