

Memo

To: MS III's

From: Pediatric Department
Lorena Villalobos
Clerkship Coordinator

Date: September 24, 2008

Re: **Lynn Bickley MD**
Associate Dean for Curriculum
School of Medicine
Texas Tech University Health Sciences Center

“In keeping with the accreditation standards of the Liaison Committee on Medical Education, the objectives for clinical education must include quantified criteria for the types of patients, the level of student responsibility, and the appropriate clinical settings needed for the objectives to be met. Accordingly, to document and permit a review of your patient experience, a log of **all patients evaluated** by you should be maintained and **kept current throughout the clerkship**. As soon as you see a patient, enter the interaction here. You must electronically log all patients seen in the clinic or private preceptor’s office or the inpatient service.

IMPORTANT: For hospital patients, students may enter no more than three active diagnoses for each patient they encounter. Hospital patients seen on successive days in the hospital should only be entered once. Patients seen in office or ambulatory settings can be entered for up to three active diagnoses each time they are seen.

The log entry for each patient should indicate date, patient's initials, age, sex, location of visit, and primary, secondary, and third diagnosis. The primary and secondary diagnosis should be listed based on the diagnosis groups as shown in the Master Data Collection Key.

The Patient Log provides a means of monitoring the scope and diversity of your learning experience and **helps our school ensure comparability of student patient experiences across campuses**. Just before the mid-rotation review, your entries will be reviewed by the Clinical Department. **Your final Patient Log entries are due no later than the last working day of the rotation.”**