



## Medical Education Program Policy

<b>Policy Name:</b>	<b>Formative Feedback Policy</b>				
<b>Policy Domain:</b>	Curriculum management	<b>Refers to LCME Element(s):</b>	9.7		
<b>Approval Authority:</b>	CEPC	<b>Adopted:</b>	12/5/2016	<b>Date Last Reviewed:</b>	
<b>Responsible Executive:</b>	Assoc. Dean for Medical Education	<b>Date Last Revised:</b>			
<b>Responsible Office:</b>	Office of Medical Education	<b>Contact:</b>	Robin Dankovich ( <a href="mailto:robin.dankovich@ttuhsc.edu">robin.dankovich@ttuhsc.edu</a> )		

- Policy Statement:** Medical students shall receive formative feedback by at least the mid-point of required courses and clerkships of four weeks (or longer) duration.
- Reason for Policy:** This policy is intended to codify our established practices, consistent with LCME accreditation element 9.7 (March 2016 edition) regarding the provision of formative feedback.
- Who Should Read this Policy:** All course and clerkship directors
- Resources:** Officers and Staff of the Office of Medical Education, course and clerkship coordinators
- Definitions:**
  - Formative feedback:** Information communicated to a medical student in a timely manner that is intended to modify the student’s thinking or behavior in order to improve his or her subsequent learning and performance in the medical curriculum (from “Functions and Structure of a Medical School”, LCME March 2016).
- The Policy:** Medical students shall receive substantive and documented formative feedback by at least the mid-point of required courses and clerkships of four weeks (or longer) duration. For integrated clerkship blocks, in which clerkship components may be asymmetrically distributed, clerkship mid-points will be based on the students’ individual schedules and their progression through the experiences of the clerkships included in the block.
- Related policy:** Clerkship Director Position Description (item regarding formative feedback responsibilities).

*Policies are subject to revision. Refer to the Office of Medical Education website or contact the Office of Medical Education to ensure that you are working with the current version.*