

**Departmental Resident and Fellow Preparation Plan**  
*For participation in undergraduate medical education through  
the Paul L. Foster School of Medicine*

Department: Psychiatry Date proposed: 11/03/2016

Date Curriculum and Educational Policy Committee approved: 4/10/2017

	Description	Timing/cycle	Monitoring^
<p><b>Process for verified distribution to all <u>current</u> Psychiatric Residents and Child and Adolescent Fellows of the following:</b></p> <ul style="list-style-type: none"> <li>• EPGOs*</li> <li>• Clerkship syllabus (Year 3, EM, or Neurology)</li> <li>• Selective syllabi (Critical care and/or Sub-Internship)</li> </ul>	<p>Every year all the Residents and Fellows will receive:</p> <ul style="list-style-type: none"> <li>• A copy of the Psychiatry clerkship objectives</li> <li>• Handouts and written materials to enhance the Residents and Fellows teaching and assessment skills</li> <li>• Handouts with reference to Education Program Goals and Objectives PLFSOM PGO</li> <li>• Handouts regarding Sexual Harassment</li> <li>• Web-based learning modules with reference to expectations regarding student treatment</li> <li>• Clear guidance regarding his or her role in teaching and assessing medical students</li> <li>• Clinical expectations with reference to diagnostic categories and instruments that MS need to cover during the Psychiatry rotation</li> <li>• Training about medical student feedback (current evaluation systems for MS assessment)</li> <li>• Guidelines regarding professionalism in MS</li> </ul>	<p>Every year in July Clerkship Assistant Director will have a meeting with Residents/Fellows to outline the duties and expectations of GME regarding EPGO</p>	<ul style="list-style-type: none"> <li>• Clerkship Director/Assistant Clerkship Director will be responsible for presenting a 1 hour-training to all Residents/Fellows with reference to the education of medical students</li> <li>• Attendance of all Residents/Fellows is required and will be documented</li> <li>• Resident Program Director and Child and Adolescent Fellowship Director will monitor each Residents/Fellows participation in the education medical students</li> </ul>

<p><b>Process for verified distribution to all incoming Residents and Fellows of the following:</b></p> <ul style="list-style-type: none"> <li>• EPGOs*</li> <li>• Clerkship syllabus (Year 3, EM, or Neurology)</li> <li>• Selective syllabi (Critical care and/or Sub-Internship)</li> </ul>	<p>Every year all the Residents and Fellows will receive:</p> <ul style="list-style-type: none"> <li>• A copy of the Psychiatry clerkship objectives</li> <li>• Handouts and written materials to enhance the Residents and Fellows teaching and assessment skills</li> <li>• Handouts with reference to Education Program Goals and Objectives PLFSOM PGO</li> <li>• Handouts regarding Sexual Harassment</li> <li>• Web-based learning modules with reference to expectations regarding student treatment</li> <li>• Clear guidance regarding his or her role in teaching and assessing medical students</li> <li>• Clinical expectations with reference to diagnostic categories and instruments that MS need to cover during the Psychiatry rotation</li> <li>• Training about medical student feedback (current evaluation systems for MS assessment)</li> <li>• Guidelines regarding professionalism in MS</li> </ul>	<p>Every year in July Clerkship Assistant Director will have a meeting with Residents/Fellows to outline the duties and expectations of GME regarding EPGO</p>	<ul style="list-style-type: none"> <li>• Clerkship Director/Assistant Clerkship Director will be responsible for presenting a 1 hour-training to all Residents/Fellows with reference to the education of medical students</li> <li>• Attendance of all Residents/Fellows is required; and will be documented</li> <li>• Program Director and Child and Adolescent Fellowship Director will monitor each Residents/Fellows participation in the education medical students</li> <li>• Psychiatry Program Coordinator will track those off cycle - Residents/Fellows to ensure that they receive the required training</li> </ul>
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**Required activities for participation in UME elements (clerkships and selectives) sponsored by the department.**

- Specify who is required to participate (i.e., specific group or subset of residents and fellows)
- List each activity in a separate row below. Add rows as necessary.

Activity	Description	Timing/cycle	Monitoring^
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**Other ROUTINE AND SYSTEMATIC processes for disseminating clerkship session or activity-related learning objectives, instructions, and expectations:**  
List each process in a separate row below. Add rows as necessary.

Process	Description	Timing, trigger, or cycle	Monitoring^

**Any OPTIONAL OR SUPPLEMENTAL activities or resources provided to residents by the department to enhance their knowledge and abilities for participation in UME (specifying when and how often they occur, and who is eligible):**  
Specify who is eligible (i.e., what type or subset of residents and fellows)  
List each process in a separate row below. Add rows as necessary.

Activity or resource	Description	Timing, trigger, or cycle	Monitoring
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Resident and Fellows teaching and assessment skills evaluation	Direct observation by faculty Feedback from students	By the end of each 16 week block	Program Director, Child and Adolescent Fellowship Director
Health Care Matrices	Residents and Fellows will discuss matrices with MS's	During each 16 week block rotation	Periodic reviews will be done between Chief Resident and Clerkship Assistant Director to evaluate interactions among Psychiatric Residents and medical students
<p>*EPGOs: PLFSOM <u>E</u>ducation <u>P</u>rogram <u>G</u>oals and <u>O</u>bjectives (updated version published and distributed annually; publicly available through the PLFSOM online academic catalog)</p> <p>^Fulfillment of required activities and processes must be monitored. <u>In addition</u>, alternative means of fulfillment of required activities and processes should be identified as relevant/necessary. Utilization of optional activities or resources should be monitored when possible.</p>			

Addendum:

Formal teaching assigned to residents for which residents receive feedback and/or assessment of their teaching:

Activity	Description	Cycle	Feedback/assessment
Morning Report	Fellows and Senior Residents will supervise MS's, twice a week for morning report Goals: <ul style="list-style-type: none"> <li>✓ Teaching interview skills and case presentations</li> <li>✓ Be familiar with mental status exam</li> <li>✓ Encourage developing differential diagnosis, treatment, and biopsychosocial formulations</li> </ul>	Each Block - Twice a week for 16 weeks	Clerkship Assistant and Clerkship Director Program Coordinators Chief of Residents
Practicum Presentation	Senior Residents will moderate a discussion regarding topics assigned to small group of the students Goals: <ul style="list-style-type: none"> <li>✓ Guide the MS towards developing competency in medical knowledge</li> <li>✓ Involve MS in group discussion</li> </ul>	Once every three weeks	Clerkship Assistant and Clerkship Director Chief of Residents

Clinic Outpatient Rotation	<p>Senior Residents and Fellows will supervise students during clinic outpatient rotation</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>✓ Learn to use structured scales to make a diagnosis</li> <li>✓ Learn to use structured scales to monitor symptoms</li> <li>✓ Learn to identify and monitor medication side effects in long term patients</li> <li>✓ Learn about psychosocial interventions helping patients</li> </ul>	During each 16 week block rotation	Periodic reviews will be done between Chief of Residents and Clerkship Assistant to evaluate interactions among Psychiatric Residents and medical students
Inpatient Rotation EPPC/CAD/PES	<p>Junior Residents and Fellows will supervise students during inpatient rotation</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>✓ Learn about acute symptoms</li> <li>✓ Learn about medication management</li> <li>✓ Learn about family therapy and family dynamics</li> <li>✓ Learn about team approach</li> <li>✓ Students will attend family therapy and session groups</li> </ul>	During each 16 week block rotation	Periodic reviews will be done between Chief of Residents and Clerkship Assistant to evaluate interactions among Psychiatric Residents and medical students
Clinical Liaison (CL) Rotation	<p>Junior and Senior Residents and Fellows will supervise students during CL rotation</p> <p>Goals:</p> <ul style="list-style-type: none"> <li>✓ Highlight the psychiatric symptoms in medically ill patient</li> <li>✓ Identify psychosomatic symptoms presenting as medical illness</li> <li>✓ Learn to treat psychiatric patients with medical illness with compassion</li> </ul>	During each 16 week block rotation	Periodic reviews will be done between Chief of Residents and Clerkship Assistant to evaluate interactions among Psychiatric Residents and medical students
On-call Supervision	<p>Junior and Senior Residents will teach MS during the <i>calls</i></p> <p>Goals:</p> <ul style="list-style-type: none"> <li>✓ Learn about crisis management</li> <li>✓ Learn about drug withdrawals and substance abuse</li> <li>✓ Learn about different levels of care</li> <li>✓ Learn about psychiatric emergency care</li> </ul>	During each 16 week block rotation	Periodic reviews will be done between Chief of Residents and Clerkship Assistant to evaluate interactions among Psychiatric Residents and medical students