

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER AT EL PASO**  
**Paul L. Foster School of Medicine**  
**GRADUATE MEDICAL EDUCATION**  
**Policy**

- TITLE:** Annual Institutional Review (AIR) Policy
- PURPOSE:** The GMEC must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR).
- REVIEW:** This policy will be reviewed every two years by the Graduate Medical Education Committee (GMEC).

**POLICY STATEMENT:**

The GMEC must identify institutional performance indicators for the AIR, to include, at a minimum:

1. The most recent ACGME institutional letter of notification;
2. Results of ACGME surveys of residents/fellows and core faculty members; and,
3. Each of its ACGME-accredited programs' ACGME accreditation information, including accreditation and recognition statuses and citations.

The DIO must annually submit a written executive summary of the AIR to the Sponsoring Institution's Governing Body.

1. The written executive summary must include a summary of institutional performance on indicators for the AIR.
2. The written executive summary must include action plans and performance monitoring procedures resulting from the AIR.

Reference: [ACGME Institutional Requirements](#)