



FACULTY SENATE MEETING MINUTES

Friday September 23, 2022

1:00 P.M. – 2:00 P.M.

MEB 3200A and WebEx

FACULTY SENATORS IN ATTENDANCE

KoKo Aung, M.D., M.P.H.; Vice President for Faculty Success,
TTUHSC El Paso, Ex-Officio, Non-Voting Member
Huanyu Dou, M.D., FGSBS
Geoffrey D. Guttman, Ph.D.; WLHSDM, Nominating Committee Chair
Prashant Joshi, M.D.; PLFSOM
Gloria Loera, D.N.P., R.N., NEA-BC; GGHSON
Praveen Parachuru, Ph.D., M.D.S., B.D.S.; WLHSDM

Jaclyn Reyes, M.S.N., R.N., CNE, CMSRN; GGHSON
Jennifer Salinas, Ph.D., FGSBS
Clarissa Silva, Ph.D., R.N., EBPC, Faculty Senate President; GGHSON
Anantha Ramana Vellipuram, M.D.; PLFSOM
Lizette Villanueva, Ph.D., R.N., CNE, CHW; GGHSON
Mingtao Zeng, Ph.D., FGSBS

ABSENT FACULTY SENATORS

Robert Danforth, D.D.S.; WLHSDM

Richard W. McCallum, M.D., Faculty Senate President-Elect; PLFSOM

OTHER ATTENDEES

Scott Crawford, M.D., CHSOS, Associate Professor, Department of Emergency
Medicine; PLFSOM
Pamela Lopez, M.D., Assistant Professor, Department of Psychiatry; PLFSOM
Stormy Monks, Ph.D., MPH, CHES, Associate Professor, Director of Research,
Department of Emergency Medicine, PLFSOM
Marcos E. Ortega, Ph.D., Associate Professor, Biochemistry; WLHSDM
Norman Ward III, M.D., Instructor, Department of Orthopedic Surgery and
Rehabilitation; PLFSOM

Miranda Alvarez, Asst. Director; Office of Faculty Affairs
Cindy Camarillo, Sr. Director; Office of Faculty Affairs
Edgar A. Corral, Unit Manager, Faculty Recruitment; Office of Faculty Affairs
Samantha R. Owen, Senior Analyst, Faculty Recruitment; Office of Faculty
Affairs

I. CALL TO ORDER

Clarissa Silva, Ph.D., R.N., Faculty Senate President

Dr. Silva called the meeting to order at 1:02 P.M., and welcomed all participants in person and via WebEx.

II. REVIEW AND APPROVAL OF MINUTES

Clarissa Silva, Ph.D., R.N., Faculty Senate President

Dr. Silva stated the previous meeting minutes from July, 22 2022 were sent to all Faculty Senators for review prior to this meeting. Minutes were unanimously approved as presented.

III. FACULTY SENATE STANDING COMMITTEE REPORTS

Mingtao Zeng, Ph.D.; Research Resources Committee Chair

a. **Faculty Senate Committee on Research Resources Report-** Dr. Zeng presented the slides below.

Introduction:

1. Committee Members: (at least 1 member from each school)

- Mingtao Zeng, Ph.D., Professor, Committee Chair, FGSBS (Faculty Senator)
- Alok Dwivedi, Ph.D., Associate Professor, FGSBS
- Irma Alvarado, Ph.D., R.N., H.A.C.P., Assistant Professor, GGHSON
- Ana Karina Mascarenhas, B.D.S., M.P.H., Dr.P.H., FDS RCPS(Glasg), Professor, WLHSDM
- Ajay Pratap Singh, M.D., Assistant Professor of Pediatrics, PLFSOM
- Deborah Clegg, Ph.D., Vice Present for Research (Ex-Officio)

2. This committee had its bimonthly meetings on: 9/28/21, 3/28/22, 5/27/22, 7/25/22.

3. Dr. Zeng's term appointment as committee chair has ended, a new committee chair should be selected by the Faculty Senate President in consultation with the nominating Committee. There are two committee vacancies (Dr. Dwivedi, FGSBS and Dr. Alvarado, GGHSON) that need to be filled.

Committee on Research Resources Annual Report

Committee on Research Resources has closely worked with the Office of Research, during the past year, to achieve the committee's strategic plan goals to help our faculty:

- (1) Obtain support for scholarship projects among faculty
- (2) Obtain guidance for developing scholarly projects that lead to publications/ presentations
- (3) Work with IRB to streamline process for submitted proposals
- (4) Reduce barriers to faculty research projects

Specifically, the committee has discussed:

- 1. Provide seed grant funding programs for intramural faculty research and collaborative research between TTUHSC El Paso and UTEP.**
- 2. Information Technology for Research Services in the University: some issues of concerns from faculty, include approval process for installation of new software, data exchange/transferring and information security.**
- 3. Clinical research space use at the Medical Science Building II (MSBII):**
 - (1). Overall design of clinical research space;
 - (2). Current occupancy and future plan for user assignment/occupancy;
 - (3). Research equipment maintenance and operation, and staff support;
- 4. Regulations on payments to patients in clinical studies.**
 - (1) If the compensation exceeds \$25.00, a social security number is required. Subjects may choose to participate in studies without compensation.
 - (2) If a subject receives more than \$600.00 within the calendar year, compensation is required to be reported to the IRS through a 1099 Form.
 - (3) If a subject is a non-resident alien, their compensation is to be taxed at 30%, which the researchers are responsible for at the time of loading the gift Swift Card.

- 5. Institutional Review Board (IRB) – use external review to streamline process for IRB protocol submission and approval.**
- 6. Provide monthly scholastic seminars to provide guidance to the faculty on how to develop scholarly projects that lead to publications/ presentations.**
- 7. Efficient use of currently available research support core services, such as Biostatistics and Epidemiology Consulting Lab.**
- 8. Review Indirect Cost Distribution Policy for Extramural Research Funding:**

Institutional	10.0%
Dean's Office	22.5%
Office of VP for Research	22.5%
Academic Department	22.5%
Principal Investigator	22.5%
TOTAL	100.0%

All these effort will promote more efficient support for faculty research.

III. FACULTY SENATE STANDING COMMITTEE REPORTS

Anantha R. Vellipuram, M.D.; *University Affairs Committee Chair*

- b. Faculty Senate Committee on University Affairs Report-** Dr. Vellipuram, Committee Chair, presented a summary of the committee's August 30, 2022 meeting as summarized below:



UNIVERSITY AFFAIRS COMMITTEE REPORT

Status update on IT Issues that were presented at the IT Town Hall in January:

- IT is working with Dr. O'Neil, CMIO, to develop a prescriptions favorites list in the EMR system for providers
- Feedback loop for EMR users is via closed IT ticket update or via newsletter from electronic records mailbox
- For researchers collaborating with other institutions, IT Data Center is exploring Microsoft 360
- Discussed challenges of using 4 different EMR systems; Desire for larger vision for centralization
- IT has sent blast emails to stakeholders, deans and faculty of all schools on [Elentra](#)
- IT is facing staffing shortages with difficulty filling vacant positions; HR recruitment is an issue, noting UTEP graduates are not applying

III. FACULTY SENATE STANDING COMMITTEE REPORTS

Geoffrey D. Guttman, Ph.D.; *Nominating Committee Chair*

Nominating Committee Report- Dr. Geoffrey Guttman, Committee Chair, presented the nominees for the Faculty Senate standing committee vacancies. He also presented an update on vacant Faculty Senator Seats, the Piper Professor Award Selection Ad Hoc Committee, and the president-elect nominee.

- **Faculty Senate Standing Committee Member Vacancies:** The Faculty Senate Nominating Committee solicited nominations from the faculty at large at TTUHSC El Paso. They received several nominations and are presenting the following nominees for the Faculty Senate's consideration.
 1. Faculty Senate Committee on Diversity and Inclusion Committee Member Vacancy (seat left vacant by the departure of Dr. Christopher Castaneda, PLFSOM)
 1. PLFSOM Representative: Pamela Lopez, M.D.
 2. Faculty Senate Committee on Research Resources - 2 Committee Member Vacancies (seats left vacant due to the expiration of Dr. Alok Dwivedi's term, FGSBS, and the departure of Dr. Irma Alvarado, GGHSN)
 1. GGHSN Representative: Ivonne Espinosa, D.N.P., APRN, FNP-BC, PMHNP-BC.
 2. FGSBS Representative: Pending Nomination of Faculty Representative
- **Faculty Senator Vacancies:** The following Faculty Senator vacancies originated from the recent approved amendments to the Faculty Senate Bylaws requiring that each TTUHSC El Paso school elect an additional faculty senator for a total of 4 senators per school.

1. GGHSON: Lizette Villanueva, Ph.D., R.N., CNE, CHW – Elected to a term from September 2022 through August 2025
2. FGSBS: Pending senator election
3. PLFSOM: Pending senator election
4. WLHSDM: Marcos E. Ortega, Ph.D. – Elected to a term from September 2022 through August 2025

Additionally, Stormy Monks, Ph.D., MPH, CHES, PLFSOM, will be replacing Dr. Vellipuram next month on the Faculty Senate. The PLFSOM designates one Faculty Senate seat for the medical school's Faculty Council President.

- **Piper Professor Award Ad Hoc Committee Nominees:** Dr. Guttman presented the Nominating Committee's suggested nominees for the Piper Professor Award Ad Hoc Selection Committee, which will be chaired by Dr. Gloria Loera, from the Gayle Greve Hunt School of Nursing. The nominees include four senators and one Faculty member, Dr. Debabrata Mukherjee, who was the institutional nominee for this award last year.
 1. **Gloria Loera, D.N.P., R.N., NEA-BC**, Committee Chair, Program Director, Graduate Program, and Assistant Professor, Gayle Greve Hunt School of Nursing, Faculty Senator
 2. **Robert Danforth, D.D.S.**, Professor, Woody L. Hunt School of Dental Medicine, Faculty Senator
 3. **Huanyu Dou, M.D.**, Associate Professor, PLFSOM, L. Frederick Francis Graduate School of Biomedical Sciences, Faculty Senator
 4. **Debabrata Mukherjee, M.D.**, M.S., Professor and Chair, Department of Internal Medicine, Paul L. Foster School of Medicine, 2022 TTUHSC El Paso Piper Professor Award Nominee
 5. **Stormy Monks, Ph.D., M.P.H.**, Associate Professor, Department of Emergency Medicine, Paul L. Foster School of Medicine
- **FY 2023 Faculty Senate President-Elect:** Dr. Guttman presented the nominee for the 2023 Faculty Senate President-Elect received by the Nominating Committee, The Faculty Senate Bylaws specify that Faculty Senate voting will be conducted by secret ballot for the president-elect. Officers will be elected based on majority vote.
 - a. Jennifer Salinas, Ph.D., M.S.W, Department of Molecular Translational Medicine, PLFSOM, L. Frederick Francis Graduate School Of Biomedical Sciences, Faculty Senator

Dr. Silva stated a secret ballot vote will occur via an electronic voting link in order to be compliant with the bylaws even though there is only one nominee for the position. Dr. Silva reminded the Faculty Senators that all voting will occur at the end of the meeting after all agenda items have been presented.

IV. New Business

Clarissa Silva, Ph.D., R.N., Faculty Senate President

- a. **Approval of the TTUHSC El Paso President's Awards- HSCEP OP 10.25, Attachments A-H-** Praveen Parachuru, Ph.D., M.D.S., B.D.S., Faculty Resources Committee Chair, presented the drafts of the TTUHSC El Paso President's Awards HSCEP OP 10.25, and all awards forms (Attachments A-H), with red-lined revisions made by the Faculty Resources Committee. The Faculty Senators had received the following red-lined drafts prior to the Faculty Senate meeting:

HSCEP OP: 10.25, TTUHSC President's Awards

Attachment A: President's Excellence in Teaching Award Nomination Form

Attachment B: President's Excellence in Research Award Nomination Form

Attachment C: President's Young Early Career Investigator Award Nomination Form

- Attachment D: President's Outstanding Clinician Award Nomination Form
Attachment E: President's Excellence in Community Engagement Award Nomination Form
Attachment F: President's Outstanding Professor Award Nomination Form
Attachment G: President's Award for Interprofessional Teamwork Nomination Form
Attachment H: Faculty Award Recommendation Summary Form

The Faculty Senate Committee on Faculty Resources reviewed the policy and the award forms and made minor changes, including:

- Corrected the grammatical errors on all the documents
- The monetary award amounts listed on each nomination form was removed in order have the amounts reviewed for future increases
- The title of Attachment C: "President's Young Investigator Award", was changed to "President's Early Career Investigator Award"
- Future perfect tense removed throughout all documents
- Addition of the Woody L. Hunt School of Dental Medicine to all nomination forms
- Updated name of the L. Frederick Francis Graduate School of Biomedical Sciences

Discussion: Dr. Vellipuram asked who sends the call for nominations to department chairs for the President's Young Investigator Award, stating he only recently discovered the existence of these awards. Dr. Parachuru acknowledged he has never received any emails regarding these awards, but the committee on Faculty Resources will push for stronger advertisement of all the awards across campus. When researching these awards on the website of TTUHSC Lubbock, Dr. Parachuru discovered rubrics for each award posted online, and suggested for TTUHSC El Paso to mirror this. Dr. Aung identified the process to officially approve these revisions by reading HSCEP OP 10.25 President's Awards review section, which indicates these documents will be reviewed on September 1 of every even-numbered year (ENY) by the Faculty Senate, the Council of Deans, and the Vice President for Academic Affairs, with recommendations for revisions submitted to the President by September 15.

b. Election of 2022-2023 Faculty Senate President-Elect—All Senators in attendance were asked to cast their votes via the secret voting ballot link.

Faculty Senate Voting: The Faculty Senators in attendance unanimously voted to approve the following:

- Election of Dr. Jennifer Salinas as the 2022-2023 Faculty Senate President-Elect
- Appointment of the Standing committee members as listed above
- Appointment of the ad hoc committee members and committee chair for the Piper Professor Award Ad Hoc Selection Committee as stated above
- TTUHSC El Paso President's Awards- HSCEP OP 10.25 and Attachments A-H with red-lined edits as presented.

c. 2022-2023 Induction Ceremony for New Officers – Dr. Aung attended Faculty Senate meeting via WebEx and began the induction ceremony by introducing Dr. Jennifer Salinas as the newly-elected Faculty Senate President-Elect for 2022-2023.

Next, Dr. Aung thanked Dr. Clarissa Silva for her leadership as Faculty Senate President this year. Dr. Aung stated during her term as president, Dr. Silva was responsible for several accomplishments, including presiding over the TTUHSC El Paso All Faculty Meetings and presenting the Faculty Senate's Annual Report to the faculty of TTUHSC El Paso. Dr. Silva also led a Faculty Senate Retreat and a Faculty Senate officers retreat, serving as the architect for the development of the 2021-2022 Faculty Senate Strategic Plan with goals for all Faculty Senate committees. She also represented the faculty in meetings between the Faculty Senate officers and the TTUHSC EL Paso President to discuss important faculty issues. Dr. Silva was presented with a plaque in appreciation of her service and

commitment as the 2021-2022 Faculty Senate President. She will continue to serve as the Faculty Senate as Past- President for FY 2022-2023. Dr. Silva thanked all senators and the Office of Faculty Affairs for their support during her term as president.

Dr. Aung noted that Dr. McCallum was unable to attend today's Faculty Senate meeting due to being out on leave. Dr. Silva then passed the gavel to Dr. McCallum as the Faculty Senate President for 2022-2023, noting he could not be present today, therefore Dr. Salinas accepted the gavel in his absence, filling in for the Faculty Senate President in his absence in her role as the President-Elect. In accordance with the Faculty Senate Bylaws 2.2.2 President-elect, Dr. Salinas, as President-Elect, will perform the duties of the president during Dr. McCallum's absence.

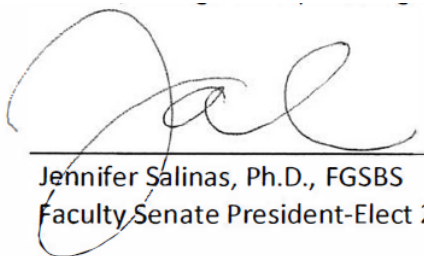
- d. Announcements: Dr. Salinas invited all senators to attend the upcoming Women in Medicine and Science's (W.I.M.S.) 7th Annual Professional Development Conference to be held on Friday, September 30, 2022 at the Hotel Paso Del Norte.

Dr. Guttman reminded everyone of the two PLFSOM and FGSBS representatives needed to create the Nominating Committee for FY 2022-2023.

V. Adjournment

2022-2023 Faculty Senate President

Dr. Salinas, acting as the presiding officer in Dr. McCallum's absence, adjourned the meeting at 2:06 P.M.



Jennifer Salinas, Ph.D., FGSBS
Faculty Senate President-Elect 2021 - 2022

10-20-22

Date