# FACULTY COUNCIL MEETING MINUTES

**Monday, January 27, 2020**

**Noon – 1:00 p.m.**

**MEB, Room 1140 and via WebEx**

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## MEMBERS IN ATTENDANCE:

<table>
<thead>
<tr>
<th>Member in Attendance</th>
<th>Position and Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>KoKo Aung, M.D., M.P.H.</td>
<td>Vice President for Faculty Success, TTUHSC El Paso, Associate Dean for Faculty Affairs, PLFSOM, Ex-Officio, Non-Voting</td>
</tr>
<tr>
<td>Daniel Bustamante, M.D.</td>
<td>Pathology</td>
</tr>
<tr>
<td>Jorge Cervantes Gonzalez, M.D., Ph.D.</td>
<td>Medical Education</td>
</tr>
<tr>
<td>Brian Davis, M.D.</td>
<td>Surgery</td>
</tr>
<tr>
<td>Alok Dwivedi, Ph.D.</td>
<td>Molecular and Translational Medicine</td>
</tr>
<tr>
<td>Mahesh Gajendran, M.D., M.P.H.</td>
<td>Internal Medicine – Transmountain</td>
</tr>
<tr>
<td>Jose Gavito-Higuera, M.D.</td>
<td>Radiology</td>
</tr>
<tr>
<td>Hernando Garcia, M.D.</td>
<td>Internal Medicine</td>
</tr>
<tr>
<td>Naima Khamsi, M.D., OB/GYN</td>
<td></td>
</tr>
<tr>
<td>Richard McCallum, M.D.</td>
<td>Community Representative, EPCMS, Non-Voting</td>
</tr>
<tr>
<td>Stormy Monks, Ph.D., M.P.H.</td>
<td>Emergency Medicine</td>
</tr>
<tr>
<td>Marc Orlandi, M.D.</td>
<td>Anesthesiology</td>
</tr>
<tr>
<td>Richard McCallum, M.D.</td>
<td>Community Representative, EPCMS, Non-Voting</td>
</tr>
<tr>
<td>Anantha Vellipuram, M.D.</td>
<td>Neurology</td>
</tr>
</tbody>
</table>

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## MEMBERS NOT IN ATTENDANCE:

<table>
<thead>
<tr>
<th>Member Not in Attendance</th>
<th>Position and Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Ayoub-Rodriguez, M.D.</td>
<td>Pediatrics</td>
</tr>
<tr>
<td>Lisa Kafchinski, M.D.</td>
<td>Orthopaedic Surgery and Rehabilitation</td>
</tr>
<tr>
<td>Richard Lange, M.D., M.B.A.</td>
<td>President, TTUHSC El Paso, Dean, PLFSOM, Ex-Officio, Non-Voting</td>
</tr>
<tr>
<td>Gerardo Vazquez, M.D.</td>
<td>Family and Community Medicine</td>
</tr>
</tbody>
</table>

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## GUESTS:

<table>
<thead>
<tr>
<th>Guest</th>
<th>Position and Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Peter Catinella, M.D., M.P.H.</td>
<td>Family Medicine – Transmountain (via WebEx)</td>
</tr>
<tr>
<td>J. Manuel de la Rosa, M.D.</td>
<td>Vice President for Outreach &amp; Community Engagement</td>
</tr>
<tr>
<td>Jessy George, M.D.</td>
<td>Pediatrics (substitute for Dr. Ayoub-Rodriguez)</td>
</tr>
<tr>
<td>Tanis Hogg, Dr. rer. nat.</td>
<td>Chair, Curriculum and Educational Policy Committee</td>
</tr>
<tr>
<td>Thwe Htay, M.D.</td>
<td>Medical Education</td>
</tr>
<tr>
<td>Sanja Kupesic, M.D., Ph.D.</td>
<td>Associate Dean for Faculty Development, PLFSOM</td>
</tr>
<tr>
<td>Pamela Lopez, M.D.</td>
<td>Psychiatry (via WebEx)</td>
</tr>
<tr>
<td>Anjana Nair, M.D., OB/GYN (via WebEx)</td>
<td></td>
</tr>
<tr>
<td>Diana Pettit, Ph.D.</td>
<td>Chair, Committee on Medical School Admissions</td>
</tr>
<tr>
<td>Dan Schuller, M.D.</td>
<td>Internal Medicine – Transmountain (via WebEx)</td>
</tr>
<tr>
<td>Miranda Alvarez, Faculty Affairs</td>
<td></td>
</tr>
<tr>
<td>Kristina Levitt, Faculty Affairs</td>
<td></td>
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</tbody>
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## I. CALL TO ORDER

**Daniel Bustamante, M.D.**  
Faculty Council President

Daniel Bustamante, M.D., President of the Faculty Council, called the meeting to order at 12:04 P.M., and welcomed faculty participating via WebEx from the Kenworthy and Transmountain locations.

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## II. REVIEW AND APPROVAL OF MINUTES

**Daniel Bustamante, M.D.**  
Faculty Council President

Having met quorum, the Faculty Council members unanimously approved the November 18, 2019 meeting minutes.
III. FACULTY AFFAIRS UPDATE

KoKo Aung, M.D., M.P.H.
Associate Dean for Faculty Affairs,
PLFSOM

Dr. Aung reported the following:

*Please see attached tables and graph.

- Dr. Aung shared the total number of employed faculty at the end of each fiscal year, the number of faculty recruited and left the PLFSOM each fiscal year, and the net gain of faculty during last four years. He also shared the table on breakdown of the number of faculty recruited and left the PLFSOM during 2018-19 by academic rank. Leading reasons for faculty departure in 2018-19 was family-related reasons followed by career-related move. Family reasons, career move, non-reappointment and retirement constitute more than 90% of faculty departure in the same period.

Q&A

- Dr. Davis commented that the trend for faculty nowadays seems to be to have a year-to-year plan, as opposed to a multi-year plan. He said that it is important to help faculty plan for a career with ups and downs, and support them the entire time so they don’t feel discouraged and decide leave the institution if they have a negative experience. Helping our faculty have satisfying careers is important.

Q: Is this information available per department?
A: Yes, but since it is difficult to dissect this information in to numbers per department without infringing on the privacy and confidentiality of those who have left because the numbers are too small in each department.

Q: How does this data compare to other institutions?
A: Data similar to this from other medical schools is not readily available publically.

Q: Is it fair to say from this data that the PLFSOM is not growing, it is sustaining?
A: From this data, you can see that our faculty body is growing slightly each year. Faculty Associates leaving does make the data seem unbalanced, as this title is no longer available. Taking that into account, there is a trend of growth.
Faculty Affairs Update Continued…

Q: Are part-time faculty included in this data?
A: Yes, though they make up only a small proportion of our faculty.

IV. EPCMS UPDATE

Richard McCallum, M.D.
EPCMS Representative

Dr. McCallum reported the following:

- Dr. Foresman, the Medical Director of the VA, informed the EPCMS at a meeting earlier in January that space is being reallocated and reorganized in order to accommodate students who will be shadowing physicians in the clinic. The Westside clinic will open in March, staffed by nurse practitioners. The VA will not move into the old William Beaumont building, as it is in poor condition. There will also not be a new VA hospital built because of the amount of money spent on the new William Beaumont Army Medical Center (WBAMC). Instead, the VA is working with community physicians on contractual agreements and utilizing community care services.

- At the January EPCMS meeting, Dr. Lange reemphasized that money is being raised for student scholarships. He also reminded the EPCMS that on February 28, 2020 there will be a gala to celebrate the 10-year anniversary of the PLFSOM.

- Dr. de la Rosa shared that medical students recently acquired a van, which will be used for the medical student-run clinic mobile unit. This unit will mainly provide medical screening tests at multiple sites in the colonias.

- Dr. Palafox has stepped down as one of the student-run clinic supervisors, and volunteers are needed to help fill the gap in supervision. The RotaCare Unit operates on Saturday mornings for a three hour block. Dr. de la Rosa added that he will be going to each department’s departmental meetings to answer more questions about volunteering at the clinics, but faculty are welcome to contact him directly as well.

- Dr. Resendes, the Director of the El Paso Department of Public Health, informed the EPCMS that HIV screening has started at local clinics. A Border Health Summit was also held earlier in January.

- The El Paso Physician television program, which airs on the last Thursday of each month, is going well. Faculty are encouraged to apply to host an episode, focusing on a specific health topic.

- The El Paso Physician Magazine is also doing well, and manuscript submissions are always welcome.

- Dr. Natalie Satterfield will be taking over as the student membership president. The medical students have been attending TMA meetings, and are very active.

- Dr. Roxanne Tyroch, President of the EPCMS, has put out a call for a new Councilor and Vice-Councilor to the TMA, as well as a new Assistant Treasurer for the EPCMS. Nominations for Assistant Treasurer should go to Dr. McCallum.

- Dr. Alison Days will be inaugurated as the next EPCMS president on February 5, 2020. Faculty are encouraged to attend.

- Dr. McCallum shared a testimony on mass violence prevention and community safety given by Dr. Alan Tyroch at a TMA meeting in Austin earlier in January.

- Dr. McCallum shared a biography about Dr. Laurance Nickey, and detailed the requirements of the Laurance N. Nickey, M.D. Award, which is presented to a Texas physician every three to five years. Dr. de la Rosa shared some personal memories of working with Dr. Nickey, and reiterated the importance of creative solutions to public health problems.

- CPRIT funding was approved.
• Discussions continue about the increased use of CBD ingredients, oils, and creams in medical disciplines, most notably rheumatology.
• The Coronavirus was also discussed at the last EPCMS meeting, and will continue to be a topic of interest for the foreseeable future.

V. STANDING COMMITTEE REPORTS

Tanis Hogg, Dr. rer. nat.
Chair, Curriculum and Educational Policy Committee

A. Curriculum and Educational Policy Committee Report

Dr. Hogg reported the following:

*Please see attached report.

Q&A

• Dr. Davis nominated Dr. Karinn Chambers, Assistant Professor of Surgery, to fill a vacancy on the Curriculum and Educational Policy Committee.
• Dr. Davis commented that surgery needs to be separate from family practice, and to include some subspecialties. There needs to be more counseling for those interested in pursuing a subspecialty, and there should be more longitudinal mentoring to provide subspecialty exposure.
• Dr. McCallum commented that Dr. Darine Kassar, Assistant Professor of Neurology, will not be leaving the PLFSOM.

Diana Pettit, Ph.D.
Chair, Committee on Medical School Admissions

B. Committee on Medical School Admissions Report

Dr. Pettit reported the following:
Committee on Medical School Admissions continued...

*Please see attached report.

Q&A
Q: What is the minimum interview commitment?
A: Faculty interviewers must commit to five interviews. The time slots are 12:30 PM, 1:10 PM, and 1:50 PM. Interviews are usually finished by 2:30 PM, and then interviewers write up reviews.

Q: Were there a large number of interview cancellations this year?
A: There were more than usual this year because the pre-match date was an entire month earlier than it has been in the past.

• A representative commented that she had six interviews scheduled, but almost all of them were cancelled the day before they were to take place. Dr. Pettit responded that sometimes interviews can be shifted around if an interviewer cancels, but she encouraged the faculty to contact the Office of Admissions for more information.

VI. NEW BUSINESS

Daniel Bustamante, M.D.
Faculty Council President

Dr. Bustamante reported the following:

• There will be an e-vote to elect a new PLFSOM senator on the TTUHSC El Paso Faculty Senate. The nominees are:
  o Brian Davis, M.D., Associate Professor, Surgery
  o Darine Kassar, M.D., Assistant Professor, Neurology
  o Richard McCallum, M.D., Professor, Internal Medicine
  o Sanjeet Panda, M.D., Assistant Professor, Pediatrics
• Voting would take place e-vote following the meeting. Dr. Bustamante encouraged faculty to submit their votes in a timely fashion.

VII. FACULTY COUNCIL PRESIDENT’S REPORT
Dr. Bustamante reported the following:

- The PLFSOM General Faculty Meeting, presided over by Dr. Lange, will take place Thursday, January 30, 2020 from 12:00 – 1:00 PM in the AEC, Rooms 201 A&B, Misenhimer Auditorium. Topics based on various concerns and comments from the past few PLFSOM Faculty Governance Retreats were condensed and submitted to Dr. Lange. Dr. Bustamante encouraged the representatives to attend the meeting, and stated that it would be a good opportunity to address questions and concerns to Dr. Lange directly during the Q&A portion of the meeting.

VIII. ADJOURNMENT

Daniel Bustamante, M.D., adjourned the meeting at 1:11 P.M. He reminded the Faculty Council that the next meeting will take place Monday, February 17, 2020 from 12:00 – 1:00 PM in the MEB, Room 1140.

Daniel Bustamante, M.D.
Faculty Council President
Koko Aung, M.D., M.P.H.  
Associate Dean for Faculty Affairs

### 4 year trend

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Recruitment</th>
<th>Attrition</th>
<th>Net gain/loss</th>
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<tbody>
<tr>
<td>9/1/15 - 8/31/16</td>
<td>42</td>
<td>36</td>
<td>+6</td>
</tr>
<tr>
<td>9/1/16 - 8/31/17</td>
<td>42</td>
<td>37</td>
<td>+5</td>
</tr>
<tr>
<td>9/1/17 - 8/31/18</td>
<td>40</td>
<td>38</td>
<td>+2</td>
</tr>
<tr>
<td>9/1/18 - 8/31/19</td>
<td>48</td>
<td>44</td>
<td>+4</td>
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### PLFSOM Total Employed Faculty

<table>
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<th>Date</th>
<th>Total</th>
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<tbody>
<tr>
<td>8/31/16</td>
<td>285</td>
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<tr>
<td>8/31/17</td>
<td>290</td>
</tr>
<tr>
<td>8/31/18</td>
<td>292</td>
</tr>
<tr>
<td>8/31/19</td>
<td>296</td>
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</table>

### Faculty Associate - 9/1/18 - 8/31/19

<table>
<thead>
<tr>
<th>Position</th>
<th>Recruitment</th>
<th>Attrition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Associate</td>
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<td>4</td>
</tr>
<tr>
<td>Instructor</td>
<td>5</td>
<td>3</td>
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<tr>
<td>Assistant Professor</td>
<td>38</td>
<td>23</td>
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<tr>
<td>Associate Professor</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td>Professor</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>48</strong></td>
<td><strong>44</strong></td>
</tr>
</tbody>
</table>
PLFSOM EXIT REASONS – 44 AS OF 8/31/19

- Family
- Career Move
- Non-Renewal
- Retirement
- Job Dissatisfaction
- Other

Percentage Distribution:
- Family: 44%
- Career Move: 20%
- Non-Renewal: 10%
- Retirement: 30%
- Job Dissatisfaction: 0%
- Other: 0%
Committee Composition and Terms of Service

- **Leadership:**
  - Chaired by the Associate Dean for Medical Education

- **Membership:**
  - 2 college masters (one basic scientist, one clinician) with 4-year terms
  - 4 members from the basic sciences faculty with 4-year terms (staggered)
  - 4 members from the clinical sciences faculty with 4-year terms (staggered)

- **Ex Officio members:**
  - Dean or their designee
  - Associate Dean for Student Affairs
  - Assistant Deans for Medical Education
  - Managing Director of the TTUHSC-EP libraries ("Associate Director of the Library")
  - Director of Information Technology or their designee
  - Director of Assessment and Evaluation (position no longer exists)
  - Eight student reps from the Student Curriculum & Evaluation Committee (two from each MS class)
Committee Composition and Terms of Service

Candidates for ‘at large’ positions are to be recommended by the Associate Dean for Medical Education and appointed by the Dean

Terms may be renewed by recommendation of the Associate Dean for Medical Education and appointment by the Dean

‘At large’ members may be appointed for no more than two consecutive terms, after which they are ineligible to serve for 4 years

Candidates for these positions should demonstrate an ongoing interest in medical education

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Degree</th>
<th>Academic Rank</th>
<th>Department</th>
<th>Committee Position</th>
<th>Term Start Date</th>
<th>Term Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cervantes</td>
<td>Jorge</td>
<td>MD, PhD</td>
<td>Assistant Professor</td>
<td>Medical Education</td>
<td>Member (Basic Sciences)</td>
<td>8/23/2016</td>
<td>8/31/2020</td>
</tr>
<tr>
<td>Manglik</td>
<td>Niti</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Medical Education</td>
<td>Member (Basic Sciences)</td>
<td>9/1/2019</td>
<td>8/31/2023</td>
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<tr>
<td>Niño</td>
<td>Diego</td>
<td>MD, PhD</td>
<td>Assistant Professor</td>
<td>Medical Education</td>
<td>Member (Basic Sciences)</td>
<td>1/14/2019</td>
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<td>Padilla</td>
<td>Osvaldo</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Pathology</td>
<td>Member (Basic Sciences)</td>
<td>9/1/2018</td>
<td>8/31/2023</td>
</tr>
<tr>
<td>Gajendran</td>
<td>Mahesh</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Internal Medicine</td>
<td>Member (Clinician)</td>
<td>9/1/2017</td>
<td>8/31/2021</td>
</tr>
<tr>
<td>Mehta</td>
<td>Shivani</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Psychiatry</td>
<td>Member (Clinician)</td>
<td>9/1/2019</td>
<td>8/31/2023</td>
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<tr>
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<tr>
<td>Wojciechowska</td>
<td>Joanna</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Pediatrics</td>
<td>Member (Clinician)</td>
<td>2/1/2018</td>
<td>8/31/2022</td>
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<tr>
<td>Fuhrman</td>
<td>Brad</td>
<td>MD</td>
<td>Professor</td>
<td>Medical Education</td>
<td>Member (College Master)</td>
<td>9/1/2019</td>
<td>8/31/2023</td>
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<tr>
<td>Hogg</td>
<td>Tanis</td>
<td>PhD</td>
<td>Associate Professor</td>
<td>Medical Education</td>
<td>Chair</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

Currently have two positions open due to recent faculty vacancies. Candidates should have a demonstrated interest in medical education and a willingness to attend and participate in all meetings and team assignments.

Position recently vacated and new appointment needed
Committee Charge

Faculty Bylaws Article IX Section C.2

- Charged with planning, coordinating, reviewing, and evaluating the curriculum to ensure that it adheres to the written educational policies, goals, and objectives of the Paul L. Foster School of Medicine
- Has full authority to make changes in educational policy or in the organization of the curriculum with the concurrence of the Dean and with comment and input from the Faculty Council
- Provides updates on its activities at least twice a year to the Faculty Council
- Chair can appoint subcommittees that may include members who are not members of the Committee
- Receives reports from the Committee on Evaluation of Educational Programs

Current Issues/Concerns

- Planning for class size expansion and institutional strategic initiatives
- Curriculum enhancement and improvements
  - Address needs identified from high level curriculum as a whole review
  - Curriculum Management System mapping inconsistencies
- Access to real-time data for improved response
Actions taken since last report

August 2019
- Review of Year 3 and Year 4 Clerkship Comparability Reports
- Setting CEPC priorities and agenda for AY 2019-2020

September 2019
- Review and Approval of Year 4 Boot Camp and Year 3 Syllabi updates
- Discussion related to PLFSOM Curriculum 2.0 – 10 Point Plan
  - Retention of Pre-clerkship Clinical Presentation Model
  - Conversion of Work Case Examples to Team Based Learning Sessions
  - Conversion of Scheme Presentations to Asynchronous Online Learning Modules
  - Integration of Firecracker Platform to Promote Step 1 Success
  - Transition of the SPM assessment plan to scored coursework, frequent mid-term exams, and cumulative end-of-term finals
  - Shortening of the pre-clerkship phase to three terms (coupled with shift in the clerkship and USMLE Step exam timelines)
- Earlier and expanded 18-month clerkship phase
- Transition to a longitudinal integrated clerkship (LIC) model
- Retention of a highly modular and flexible fourth year focused on success in the transition to residency

November 2019
- UME Annual Report Overview
- High Level Curriculum Outcomes Presentation & Responses
  - Graduation Questionnaire Outcomes
    - Decline in Student Overall MD Program Satisfaction, Fostering Development as a Future Physician & Preparedness for Residency
    - Satisfaction below national benchmarks in Microbiology, Pharmacology, Physiology and Gross Anatomy; at or above national benchmarks in other disciplines
    - Recent declining trends in satisfaction with Obstetrics-Gynecology, Emergency Medicine & Psychiatry clerkship rotations; however improvement trend in Surgery
  - Licensure Exam Analysis and Unit Assessment Outcomes by Cohort
    - Step 1 – slightly below National Benchmarks on First-time Pass Rate for 4 out of the last 5 years
    - Identification of consistently lower performance in Respiratory, yet meeting benchmarks in other areas including Evidence-Based Medicine
    - Step 2 CK - slightly below National Benchmarks on First-time Pass Rate for 3 out of the last 5 years
    - Persistence of lower performance in Respiratory
    - Step 2 CS – Outpacing First-time Pass Rate for 4 out of the last 5 years
  - Presentation and Discussion of Cardio-Respiratory Unit Assessment Proposal
  - Standard for Curricular Completion Policy Review and Approval
Actions taken since last report

- **December 2019**
  - Clerkship Personnel Recommendations and Approval
  - AY 2020-2021 Year 4 Elective Reviews and Approval
  - Qualitative Analysis of Graduation Questionnaire Comments (4 year review)
    - Concerns identified focused on Pharmacology, Gross Anatomy, and Clinical Practice Autonomy
  - Discussion and Approval of 10 Point Plan related to PLFSOM Curriculum 2.0
- **January 2020**
  - Review and Approval of Year 4 Electives Caring Communication & Med Ed Research
  - Review and Discussion of TTUHSC El Paso Institutional Strategic Plan 2020-2025 and potential curricular impact

Upcoming actions

- Ongoing/regular monitoring of courses and clerkships
- Develop plans for 10 point curriculum improvement initiatives
  - Address class size expansion impact on curriculum delivery and educational experiences
- Improve in curriculum mapping and addition of new mapping frameworks for enhanced program evaluation
- Analysis of longitudinal themes and ‘hot topics’ (e.g., LGBTQ/gender medicine; geriatric medicine, gun safety/violence, human trafficking, climate change)
- Academic data management improvements (data warehouse) & dashboard development
- Early Academic Difficulty Detection System
PLFSOM Admissions Committee Report

Presented to Faculty Council - 1/27/2020

Committee Composition and Terms of Service

- 22 committee members, 20 Voting Members
  - Chair: Diana Pettit, PhD
  - Vice-Chair: Lynn Hernandez, MD
  - EPCMS Rep Boone, MD
  - 2 Ex-Officio (non-voting): Associate Dean of Admissions and Director of Admissions

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Degree</th>
<th>Academic Rank</th>
<th>Department</th>
<th>Committee Position</th>
<th>Term Start Date</th>
<th>Term Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chambers</td>
<td>Karinn</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Surgery</td>
<td>2018</td>
<td>2021</td>
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<tr>
<td>Chheda</td>
<td>Sadhana</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Peds</td>
<td>2018</td>
<td>2021</td>
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<td>Rao</td>
<td>Jo</td>
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<td>Assistant Professor</td>
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<td>Duran</td>
<td>Patricia</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>GGHSQN</td>
<td>2018</td>
<td>2021</td>
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<td>Patek</td>
<td>Gregory</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Emergency Med</td>
<td>2018</td>
<td>2021</td>
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<td>Di Valentinie</td>
<td>Patricia</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Ob/Gyn</td>
<td>2018</td>
<td>2021</td>
<td></td>
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<td>Martinez</td>
<td>Carla</td>
<td>MD</td>
<td>Assistant Professor</td>
<td>Ob/Gyn</td>
<td>2018</td>
<td>2021</td>
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<td>Boone</td>
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<td>EPCMS Rep</td>
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<td>2020</td>
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<td>Manglik</td>
<td>Niti</td>
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<td>Pettit</td>
<td>Diana</td>
<td>PhD</td>
<td>Associate Professor</td>
<td>Medical Education</td>
<td>Chair</td>
<td>2019</td>
<td>2022</td>
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<td>Hernandez</td>
<td>Lynn</td>
<td>MD</td>
<td>Associate Professor</td>
<td>Peds</td>
<td>Vice Chair</td>
<td>2019</td>
<td>2022</td>
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<td>Velliparam</td>
<td>Anantha</td>
<td>MD</td>
<td>Assistant Professor</td>
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<td>2022</td>
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<td>Gavito</td>
<td>Jose</td>
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<td>Assistant Professor</td>
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<tr>
<td>Perry</td>
<td>Cynthia</td>
<td>PhD</td>
<td>Assistant Dean for Admissions Admissions</td>
<td>Ex Officio</td>
<td>2019</td>
<td>2022</td>
<td></td>
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<tr>
<td>Olivas</td>
<td>Laura</td>
<td>MBA</td>
<td>Senior Director of Admissions Admissions</td>
<td>Ex Officio</td>
<td>2019</td>
<td>2022</td>
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</table>
Committee Charge

- The Committee shall have full authority to select members of the medical school entering class based on screening assessments and interview evaluation reports, and to fill vacancies that may occur in any of the medical school classes. A list of recommended candidates to be offered positions through the Texas Medical and Dental School Application Service (TMDSAS) matching process will be prepared based on a ranking determined following deliberations by the Committee. The Committee also shall have the responsibility to review the requirements for admission and, if necessary, to recommend revisions to the faculty.

Actions taken since last report (July 2019)

- New policies:
  - Added attendance policy for committee members
  - Re-engaged MSIV student interviewers
  - Applying AAMC national metrics for predicting student success
  - Created Scholarship Sub-Committee

- Received 4604 primary applications & 3224 completed applications (increase of ~220)

- New Pre-Match date of Oct 15 (1 month earlier)
Actions taken since last report

- Interviewed 649 total (339 female/310 males); 82 JAMP
- MCAT avg 511, GPA 3.81, BCPM 3.76
- 176 Pre-Match Offers, 10 OOS offers

- Matched with 5 JAMP students

- Goal to sit 112 new students**

Table shows the relationship between undergraduate GPAs, total scores from MCAT 2015 exam and four year graduation rates.
Upcoming actions

- TMDSAS Match: Feb 3, 2020
- Rolling admissions continues until June 1
- Data analysis on predictive value of CASPer Assessment (SJT)
- Increase screening threshold

Current Issues/Concerns

- Ongoing need to recruit more interviewers
- Anticipating class size expansion
- Meeting quorum
- Sam Houston State joined TMDSAS in Oct, UH will seat 30 new students in March
Admissions Committee Process

- Candidates discussed
- Voting (high priority, acceptable, reject)
- Categorized by vote:
  1. High Priority (unanimous high priority votes)
  2. Highly Acceptable -1, -2, -3
  3. Very Acceptable (4+ acceptable votes)
  4. Acceptable (majority acceptable votes)
  5. Reject
- Ranked within category by weighted scores (Interview: 30%, MCAT: 30%, SGPA: 35%, GPA: 5%)

**Rank list is generated after the first interview date and updated weekly throughout interview season.**