MEMBERS IN ATTENDANCE:
Marc Orlandi, M.D., Anesthesiology
Laxman Gangwani, Biomedical Sciences
Stormy Monks, Ph.D., Emergency Medicine
Jennifer Molokwu, M.D., M.P.H., President, Family & Community Medicine
Andres Carrion Monsalve, M.D., Internal Medicine
Darine Kassar, M.D., Neurology
Heidi Lyn, M.D., Immediate Past President, OB/GYN
Gilberto Gonzalez, M.D., Orthopaedic Surgery and Rehabilitation
Daniel Bustamante, M.D., Pathology
Jo Rao, M.D., Pediatrics
Ricardo Salazar, M.D., President-Elect, Psychiatry
Jose Gavito, M.D., Radiology
Richard A. Lange, M.D., M.B.A., President, TTUHSC El Paso, Dean, PLFSOM, ex-Officio, Non-Voting
Paul Ogden, M.D., Provost, TTUHSC El Paso
Richard McCallum, M.D., Community Representative, EPCMS, Non-Voting

MEMBERS NOT IN ATTENDANCE:
Cynthia Perry, Ph.D., Medical Education
Trent Filler, D.D.S., Surgery
KoKo Aung, M.D., M.P.H., Assistant Vice President for Faculty Affairs, TTUHSC El Paso, Associate Dean for Faculty Affairs, PLFSOM, Ex-Officio, Non-Voting

GUESTS
Dale Quest, Ph.D., Medical Education (sub for Dr. Perry)
Peter Rotwein, Associate Dean for Research
Harry Davis, M.D., Chair, Committee on Continuing Medical Education
Armando Meza, M.D., Chair, Committee on Graduate Medical Education
Indu Pathak, M.D., Pediatrics
Miranda Alvarez, Faculty Affairs
Cindy Camarillo, Faculty Affairs
Rita Nicolini, Faculty Affairs

I. CALL TO ORDER
Jennifer Molokwu, M.D., M.P.H., Faculty Council President
Jennifer Molokwu, M.D., M.P.H., 2017-2018 President of the Faculty Council, called the meeting to order at 12:05 p.m. She welcomed faculty participating via WebEx from the Kenworthy and Transmountain locations.

II. REVIEW AND APPROVAL OF MINUTES
Having met quorum, the Faculty Council members unanimously approved the meeting minutes from April 16, 2018 with no changes.

III. EPCMS REPORT
Richard McCallum, M.D., EPCMS Representative, reported the following:
A. The EPCMS held a successful recruitment “mix and mingle” that was open to all area physicians, to further the purposes of the EPCMS and the Texas Medical Association (TMA).
B. The TMA is working to develop a plan to present to the Texas Legislature for the support of various aspects of the well-being of women who are of child-bearing age, with support for issues such as substance abuse, education, contraception, mental health, and best practices in hospital settings before and after pregnancy.
Dr. McCallum continued...

C. Dr. Ziad Kronfol will represent TTUHSC El Paso on the PBS “El Paso Physician” television show, discussing colon diseases and advances in colon surgery.

D. Participation, through attendance at the monthly meeting which occurs the second Tuesday of the month, is always encouraged.

IV. DEAN’S REPORT

Richard Lange, M.D., M.B.A.
- Dean, PLFSOM

Richard Lange, M.D., M.B.A., reported the following:

A. The MSB II is scheduled to open between March and May of 2019. It will house space for research, classroom education, and interim space for dental school students.

B. The Woody L. Hunt School of Dental Medicine is expecting to admit its first class in 2021.

C. A successful commencement was held for the three current schools of TTUHSC El Paso, including 29 students of the inaugural class of GSBS, 60 nurses from GGHSON, and 90 new M.D.s from PLFSOM.

D. There have been several key faculty changes recently and more to come in the future. The institution will soon begin a search for the chair for the department of Radiology. Searches for an Assistant Dean for Admissions and chair for the department of OB/GYN – Transmountain are underway.

V. NEW BUSINESS

Jennifer Molokwu, M.D., M.P.H.
- Faculty Council President

Jennifer Molokwu, M.D., M.P.H., reported the following:

A. The Office of Faculty Affairs will soon be accepting nominations for the 2018-2019 Faculty Council President-Elect. This is a 3-year commitment, which begins in September 2018, then transitions to Faculty Council President, then in 2020 to the Immediate Past-President. To participate, a nominee must submit a short paragraph regarding their views on the scope and purpose of the Faculty Council. Elections will be held in July 2018.

B. A PLFSOM Standing Committee Interest Survey will be released to all faculty by the Office of Faculty Affairs in order to establish a database from which to identify nominees for future or current availabilities. Interest does not necessarily result in nomination but it will serve as a good place to begin the process in creating robust standing committees.

Peter Rotwein, M.D.,
- Vice President for Research, TTUHSC El Paso, Associate Dean for Research, PLFSOM, and Chair of the Department of Biomedical Sciences

C. Dr. Rotwein heard Dr. Molokwu’s report at the Dean’s Council Meeting in April. He attended the Faculty Council to provide a response to the feedback regarding research activities from the Faculty Governance Retreat.

- The main point reported by faculty was regarding the lack of research and scholarship on campus and a recognized need to advance faculty work as academicians. Dr. Rotwein agreed this will be a critical part of our growth as a university and a school of medicine.
Dr. Rotwein continued...

- Dr. Rotwein noted that research and scholarship are not the same thing. Scholarship is required for career advancement in terms of promotion and/or tenure. Research is a subset of scholarship that one is trained to do and requires specific, allotted time. He believes most faculty members whose time is dedicated to teaching or clinical practice may not be available for research. Dr. Rotwein contends it is important for faculty to focus on one’s areas of interest and expertise.

- Research requires expertise and significant training to succeed. To succeed in research, a faculty member probably needs more than 10% time, probably close to 50% time, as well as a set of resources. Everybody can engage in scholarship, but probably not everybody can engage in sustainable research. Scholarly activity is still very possible.

- Dr. Rotwein is happy to help guide solutions regarding scholarship, but the first one is at the departmental level. There needs to be a commitment for real time, with a compact between the faculty member and chair of the department with metrics to assess successful scholarship.

Q: Understanding the distinction between scholarship and research, what can we do as an institution to assist rank-and-file faculty to access structures and resources and to make progress towards goals?
A: If you haven’t done advanced training (formal through earned degree or postdoctoral training, it’s probably not going to happen as it will take expertise (gained by training under guidance with time) and it will take a number of years to get things off the ground, whether population-based, basic, or clinical research.

Q: Can that handicap regarding time commitments/expertise be mitigated through collaborations with researchers?
A: I actually discussed this with Dr. Navkiran Shokar, who has a number of successful research programs dealing with population and community health. Innumerable faculty members have sought her out for guidance, and she has advised that faculty members have to make a long commitment of time. No one has ever come back.

Q: I have wide tissue access, but I don’t have all instrumentation. I would need time and ability to collaborate with a Ph.D. with interest in this type of tissue. I have the tissue sources and clinical knowledge and need their expertise.
A: You would have to have something to offer (expertise in pathology) as collaborations require mutual benefits over time. You need a faculty member interested in pathology for a collaboration? Do we have faculty who do this? Perhaps, but they may have the clinical expertise already covered.

Q: To piggybank on that, as an example, Dr. Dale Quest is doing research with placentas, but Ob/Gyn has the patients. Could your office facilitate linking between people in clinical departments with tissue and basic scientists, or even reach beyond TTUHSC El Paso, to facilitate collaborations?
A: I don’t think research works that way. Research in the modern era requires someone to have an idea to test the hypothesis. Having tissue is nice, but there must be a research question. You would both need to be interested in that area.
Dr. Rotwein continued...

**Q:** How can we get connected to have a dialogue?

**A:** Dr. Rotwein stated that there’s a meeting with research presentations sponsored by WIMS that faculty can attend. How much effort are you willing to commit to such a research project?

**Q:** How can you help us to negotiate with our chairs?

**A:** Dr. Rotwein stated it is not his role to do that as he has no authority over chairs nor can he direct faculty on what they should do. This needs to be negotiated between faculty member and department chair.

**Q:** I understand your point and I largely agree with you, but I see a lack of structure to get individuals connected. The WIMS mixer is nice, but this is one day per year. If faculty can’t attend that, how do they connect with others?

**A:** Dr. Rotwein responded that the broad question here was how we improve scholarly activity, and as a subset of that, how do we grow our research program so they can benefit individuals in the institution. Dr. Rotwein noted that most departments have websites, but few have biographical data describing research interests. Getting a compendium and sending a list of research interests could be facilitated through the Research Office. It may not amount to much, but we could try it. Dr. Rotwein addressed the lack of supportive structure for connecting individuals with similar interests, recognizing that a single event is not sufficient.

**Q:** Another issue is that support for research is variable across departments (research design, data collection, etc.).

**A:** Dr. Rotwein stated he cannot comment on department resources. A university-wide resource is available through the Biostatistics and Epidemiology Core Lab (BECL), which is available to everyone for computational support. He acknowledged that biostatistics can be costly if the BECL is approached with an idea like, “I’d like to determine if there’s a correlation between x, y, and z. Let me know when you have a result.” Often, the initial database provided is messy and takes time to clean up and answer a question that is not particularly focused; so at the end of 20 hours of computation, or $800, there may be something. That’s not really scholarship. “Though faculty go through faculty development, I guess it’s not working well in that faculty still don’t know how to define research questions. BECL can help in learning how to define research questions in a more robust way that wouldn’t cost faculty a lot of BECL time. If you really just want someone else to do the work for you, we have plenty of mechanisms for that, in which case I come back to my original point that scholarship and research are two different things.”

**Q:** It has been noted that the dynamics of research services have left some faculty and departments dissatisfied. It was suggested that perhaps a survey could be conducted to assess satisfaction and that clinical trials could serve as an important avenue for faculty scholarship.

**A:** Dr. Rotwein disagreed. He suggested that an entire department could supply its faculty with all the support it needed on just a few thousand dollars per year for statistical services, however some are instead hiring a full-time statistician for $80,000 per year.
Dr. Rotwein continued...

Q: It was noted that perhaps there is a disconnect between departments and that something is needed at a higher level between to satisfy everyone.
A: Dr. Rotwein mentioned that the BECL used to be a free-for-service mechanism, however, everyone would show up Friday afternoon, demanding the data be processed by Saturday in order to prepare their abstracts due Sunday. Which in his opinion is entirely unacceptable. So they have switched to a fee-for-service mechanism in which you now have to pay a fee, fill out a form, plan in advance, and actually respect other people’s time. This was a necessary change, as the other way was not professional and therefore, we will not go back to it.

Q: It was suggested that they poll the faculty to see what they think; because if no one is in agreement, then the easy solution is that there needs to be a change.
A: Dr. Rotwein acknowledged that people are not in agreement. He noted that they have reduced the staff at BECL because the services weren’t really working. He suggested that perhaps they will have trained, dedicated statisticians that can be hired with money supplied by grants so that those that are serious about research can get what they need. Everyone else may be left to their own devices if they can’t generate enough interest. Dr. Rotwein asked, “Why should we have a service that no one uses?” He then stated that if indeed the departments think it is inappropriate to pay a few thousand dollars for the services necessary to complete scholarly activity to advance as individuals, then that dooms us as an institution. He feels that the institution will be ultimately unsuccessful for all scholarly ambitions.

D. Dr. Rotwein noted that we need to be asking the questions “What are the best ways to get things done? What are the best ways to develop faculty and the institution? How do we help people grow?” It takes time, effort, and commitment. The idea of just having other people do your work and us pay for all your services is unworkable. There ought to be a serious discussion about the type and level of scholarly activity within each department; however the leader of this discussion should be your department chair.

E. Dr. Molokwu thanked Dr. Rotwein for his time. She commented that based on the feedback from the retreat, it is clear that the institution needs a strategic plan specifically for scholarship and research. There needs to be something in place where there is buy-in from all leadership that includes the structure and vision. She stressed that this was needed so that different departments and schools are not operating differently in regards to scholarship. She agrees that this is not an issue that will be fixed today.

VI. OLD BUSINESS

Jennifer Molokwu, M.D., M.P.H.
- Faculty Council President

Jennifer Molokwu, M.D., M.P.H., reported the following:

A. The development of a Professionalism Policy was discussed at the last Faculty Council meeting and the timeline of the policy draft process reviewed. After the Council had an opportunity to review the most
Dr. Molokwu continued...

recent draft, the members will be given an opportunity to vote whether to rework the current draft or completely start over with the appointment of a new ad hoc committee. An e-vote will be sent out later today to all Council members.

VI. STANDING COMMITTEE REPORT

Armando Meza, M.D.
-Chair, Committee on Graduate Medical Education

Dr. Meza reported the following: (continued)

Please see attached report**

Harry Davis, II, M.D.
-Chair, Committee on Continuing Medical Education

Pleases see attached report**

VII. PRESIDENT’S REPORT

Jennifer Molokwu, M.D., M.P.H.
- Faculty Council President

Jennifer Molokwu, M.D., M.P.H. reported the following:

A. On May 18, 2018, there was a very moving and successful convocation and commencement ceremony for another class of PLFSOM students supported by 52 faculty member participants of the processional.

B. Dr. Molokwu presented to the Dean’s Council on April 18th the feedback gathered at the Annual Faculty Governance Retreat. There will be on-going conversation to resolve issues.

C. In past years, at each Faculty Council Meeting, monthly departmental reports were given. The Council leadership has decided to begin this process again, for which a template and schedule will be provided in June.
D. A Faculty Senate Forum will be held June 27, 2018 to discuss how to improve collaboration between the schools of TTUHSC El Paso.

VIII. ADJOURNMENT

Jennifer Molokwu, M.D., M.P.H.  
- Faculty Council President

Jennifer Molokwu, M.D., M.P.H., Faculty Council President, adjourned the meeting at 12:58 p.m.

FOLLOW UP:

ITEM:_________________________ PERSON/DEPARTMENT RESPONSIBLE:_________________________ TASK COMPLETED Y/N

Jennifer Molokwu, M.D., M.P.H.  
PLFSOM Faculty Council President
Committee on Continuing Medical Education Report

Presented by: Harry Davis, MD
Associate Professor Internal Medicine
Date: 5-21-18

Committee Charge

Membership:
- The committee shall have a representative from each academic unit nominated by respective department chairs and from community organizations concerned with the ongoing education of physicians and other health care professionals in accordance with the procedures of the Office of Continuing Medical Education. Member will serve two (2) year terms, with half (1/2) of the members being replaced each year. The Senior Director of CME and another person designated by the Dean shall serve as ex-officio, non-voting members.

Leadership:
- This Committee will report to the Faculty Council. The Committee Shall elect a chair annually.

Charge:
- The Committee shall act as a liaison between the Paul L. Foster School of Medicine and other organizations throughout the community and state in the planning and implementation of such programs. The Committee shall develop policies to assure ACCME accreditation of the continuing medical education program of the Paul L. Foster School of Medicine.
Committee Composition and End of Service Date

- Harry Davis MD, Associate Professor, Internal Medicine Chair, 31-Aug-18
- Gustavo Rodriguez MD, Assistant Professor, Neurology, 31-Aug-19
- Sabrina Taylor MD, Assistant Professor, Emergency Medicine, 31-Aug-19
- Manuel Trevino MD, 3rd Year Resident, Radiology, 31-Aug-19
- Brian Davis MD, Assistant Professor, Surgery, 31-Aug-18
- William Weiss MD, Assistant Professor, Orthopedic, 31-Aug-19
- Manuel Santa Cruz MD, Assistant Professor, GGHSON, 31-Aug-19
- Armando Meza MD, Associate Professor, GME, 31-Aug-18
- Michael Schaffer MD, Assistant Professor, OB/GYN, 31-Aug-18
- Daniel Murphy MD, Associate Professor, Family Medicine, 31-Aug-20
- Thwe Htay MD, Associate Professor, Medical Education, 31-Aug-18
- Sitratullah Maiyegun MD, Associate Professor, Pediatrics, 31-Aug-18
- Terry Sanchez RN, Risk Manager, UMC, 31-Aug-18
- Riddhi Patel MD, Resident Rep, EPCH, 31-Aug-18
- Osvaldo Padilla MD, Associate Professor, Pathology, 31-Aug-18
- Silvia Villa-Royval MD, Assistant Professor, Anesthesiology, 31-Aug-19
- Robert Reilly PharmD, Associate Director, UMC, 31-Aug-18
- Silvina Tonarelli MD, Associate Professor, Psychiatry, 31-Aug-18
- Justin Hartman MS4, Student Representative, Students, 31-Aug-18
- Julie Eckelbarger MS3, Student Representative, Students, 31-Aug-20
- Lydia Espinosa MA, Senior Director, GME, 31-Aug-18
- Irma Montes-Gomez RN, Senior Director, QI/Occup Health, 31-Aug-20
- Koko Aung MD, Associate Dean, Faculty Affairs ExOfficio

Current Issues/Concerns

- ACCME awarded TTUHSC El Paso Paul L. Foster School of Medicine, Accreditation with Commendation -July 2017
  - 6 year term to end July 2023

- New ACCME Commendation criterion announced and we now must decide which new criteria we can meet in order to continue with commendation standing in next accreditation cycle.
  - Menu of Criteria for Accreditation with Commendation:

- Committee currently reviewing, amending, and approving Office of CME Policies and Procedures

- Ad-hoc committee created to help facilitate approvals on presenters with conflicts of interest that may not be able to be resolved.

- Determining if there is a desire to offer CME for MOC credit
Eligibility for Accreditation with Commendation

To be eligible for Accreditation with Commendation, CME providers need to demonstrate compliance with any seven criteria of their choice, from any category—plus one criterion from the Achieves Outcomes category—for a total of eight criteria from this menu. Compliance with the commendation criteria is optional for CME providers and is not required to achieve Accreditation.
Actions taken since last report

- Submitted two abstracts to Society of Academic Continuing Medical Education Annual Meeting April 25-28, 2018
  - Abstracts accepted as Poster Presentations:
    - From Provisional Accreditation to Commendation: A Journey to Success
    - Utilizing Continuing Medical Education to Promote Cultural Competence in a Medical School

- CME Programming at Transmountain Campus
  - Currently many RSS/Grand Rounds are being transmitted via WebEx
  - Transmountain Campus just offered their first live activity:
    - Sugammadex: An Update Red Blood Cells: Good, Bad, Ugly, and Solutions-May 3, 2018

Upcoming actions

- Invited to participate at Texas CME Seminar- June 13-15, 2018
  - Will present as part of a panel: Intermediate/Advanced: Accreditation with Commendation-Winning Ideas
    - We have been asked with presenting on current commendation criteria 18 & 19
      - Criteria 18-The provider identifies factors outside the provider’s control that impact on patient outcomes.
      - Criteria 19-The provider implements educational strategies to remove, overcome or address barriers to physician change.

- Encouraging the inclusion of patients as presenters or as members of educational activity planning committee.

- Efforts to close programs within 1 month of the event, in order to collect, and organize documentation that we are required to maintain for 6 years from date of the program.
Thanks

Questions??
Committee on Graduate Medical Education

Presented by:
Armando Meza MD
Date: May 21, 2018

Committee Composition and Terms of Service

GMEC

Membership

A Sponsoring Institution with multiple ACGME-accredited programs must have a GMEC that includes at least the following voting members:

- the DIO; (Core)
- a representative sample of program directors (minimum of two) from its ACGME-accredited programs; (Core)
- a minimum of two peer-selected residents/fellows from among its ACGME-accredited programs; and, (Core)
- a quality improvement or patient safety officer or designee. (Core)
### Committee Charge

Responsibilities: GMEC responsibilities must include:

- Oversight of:
  - the ACGME accreditation status of the Sponsoring Institution and each of its ACGME-accredited programs; *(Outcome)*
  - the quality of the GME learning and working environment within the Sponsoring Institution, each of its ACGME-accredited programs, and its participating sites; *(Outcome)*
  - the quality of educational experiences in each ACGME-accredited program that lead to measurable achievement of educational outcomes as identified in the ACGME Common and specialty-/subspecialty-specific Program Requirements; *(Outcome)*
  - the ACGME-accredited program(s) annual program evaluations and self-studies; *(Core)*
  - all processes related to reductions and closures of individual ACGME-accredited programs, major participating sites, and the Sponsoring Institution; and *(Core)*
  - the provision of summary information of patient safety reports to residents, fellows, faculty members, and other clinical staff members. At a minimum, this oversight must include verification that such summary information is being provided. *(Core)*

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Committee Charge

Committee Charge:

Review and approval of:

- Institutional GME policies and procedures; (Core)
- Annual recommendations to the sponsoring institution’s administration regarding resident/fellow stipends and benefits; (Core)
- Applications for ACGME accreditation of new programs; (Core)
- Requests for permanent changes in resident/fellow complement; (Core)
- Major changes in each of its ACGME-accredited program structure or duration of education; (Core)
- Additions and deletions of each of its ACGME-accredited programs’ participating sites; (Core)
- Appointment of new program directors; (Core)
- Progress reports requested by a Review Committee; (Core)
- Responses to Clinical Learning Environment Review (CLER) reports; (Core)
- Requests for exceptions to clinical and educational work hour requirements; (Core)
- Voluntary withdrawal of ACGME program accreditation; (Core)
- Requests for appeal of an adverse action by a Review Committee; and, (Core)
- Appeal presentations to an ACGME appeals panel. (Core)

Current Issues/Concerns

GME Program Accreditation Table

<table>
<thead>
<tr>
<th>ACGME Program</th>
<th>Effective Date</th>
<th>Accreditation Status</th>
<th>Comp</th>
<th>Resolved Citations</th>
<th>Extended Citations</th>
<th>New Citations</th>
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<th>Concerning Trends</th>
<th>Letter Date</th>
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Actions taken since last report

- Institutional Accreditation Citations Action Plan
  - Structured oversight processes
- GME Policies Updated
  - Adverse Actions Appeal Policy
  - Intimidation retaliation related policies and procedures
- GME Training
  - Residency management software
  - Program directors one on one educational sessions
- Improvement of the Working Environment
  - Wellness Program
  - Resident Focused Well Being Activities
- Trans Mountain Campus Residencies Project

Upcoming actions

- Finish ongoing GME projects
- GME-related faculty policies for addressing areas in need of improvement and/or disciplinary action
- Implementation of the revised and soon to be approved new Common Core and Subspecialty ACGME Program Requirements