



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER..
EL PASO

Paul L. Foster School of Medicine

HOW TO PREPARE YOUR MID-POINT REVIEW APPLICATION FOR SUBMISSION

- Limit your application to 200 pages or less
- Include no less than three (3) but no more than six (6) resident/student evaluation forms (page 17)
- Include no more than three (3) evaluations of CME activities you have presented (page 17)
- Include no more than three (3) unsolicited letters from colleagues or grateful patients that speak to your clinical practice or comments from patient satisfaction surveys (page 17)
- **Save your final application as ONE single PDF file**
 - Do not submit multiple files (including word documents, PowerPoints, additional PDFs, etc)
 - Ensure your application is signed before submission.
 - Submit your application to the Office of Faculty Affairs by email to miranda.alvarez@ttuhsc.edu. If the file size is too large to email, contact the Office of Faculty Affairs.
 - For questions regarding your application please contact the Office of Faculty Affairs 215-4132 miranda.alvarez@ttuhsc.edu