



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER™  
EL PASO



# ATACS Regulations



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Faculty Associate

Director of Operations

Center for Advanced Teaching and Assessment in Clinical Simulation



Texas Tech University Health Sciences Center El Paso



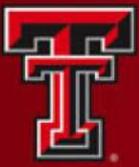
# Objectives

- Define general policies, procedures and guidelines
- Describe process of requesting a session
- Establish best practices in conducting a clinical simulation session



# ATACS Center





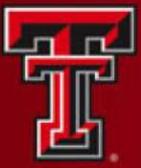
# General policies, procedures and guidelines

- ATACS area restricted access
  - Limit access to unauthorized persons
  - Protect the safety for all persons utilizing Center
  - Ensure protection for equipment
- ATACS Director is only person who can authorize access
- No 24hr access



# General policies, procedures and guidelines

- Learners
  - Are not permitted to be left unsupervised
  - Faculty instructors must be available throughout the session
  - Instructors are to follow procedures to ensure safety



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# Session Request



# Session Request

## Use of ATACS Request Form



Name: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Department: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Alternate Name: \_\_\_\_\_  
Alternate Email: \_\_\_\_\_  
Alternate Phone Number: \_\_\_\_\_  
Course Name: \_\_\_\_\_

Number of Learners: \_\_\_\_\_  
Type of Learners (student, resident etc.) \_\_\_\_\_

\*Date(s) requested: \_\_\_\_\_ \*Note: Mondays and Thursdays are reserved for MS1 and MS2 students.  
\*Alternate Date(s) requested: \_\_\_\_\_  
Time slot(s) needed: (0:00a.m.,p.m. to ?) \_\_\_\_\_

Supplies needed: (Syringes, gloves, laryngoscopes etc.)  
\_\_\_\_\_  
\_\_\_\_\_

Equipment needed: (Mannequins, Partial Task Trainers etc.)  
\_\_\_\_\_  
\_\_\_\_\_

Rooms needed: (classroom - 1 available, patient room(s) - 10 available, debrief room - group or individual - 1 of each available, Sim room(2) - 2 available, Partial Task room - 2 available)  
\_\_\_\_\_  
\_\_\_\_\_

List Qualified Faculty Observer/Instructor(s)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course Objectives: (list at least three)  
\_\_\_\_\_  
\_\_\_\_\_

Course Description:  
\_\_\_\_\_  
\_\_\_\_\_



# Session Request

If you have any questions please contact:

Erick Ortiz  
Analyst  
Center for advanced Teaching and Assessment in Clinical Simulation  
Paul L. Foster School of Medicine  
TTUHSC – El Paso  
El Paso, Texas 79905  
915.215.4385

or

Deida Sanchez-Vasquez  
Lead Analyst – Standardized Patient Program  
Center for advanced Teaching and Assessment in Clinical Simulation  
Paul L. Foster School of Medicine  
TTUHSC – El Paso  
El Paso, Texas 79905  
915.215.4380

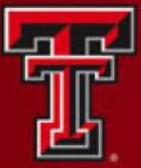
If “Standardized Patients” are needed Please Contact Deida Sanchez-Vasquez

(If applicable) Quote for session will be sent to Departmental Chair for approval upon verified scheduled date and time.

Please send completed form via email to:

[ElPasoAtacsCenter@ttuhsc.edu](mailto:ElPasoAtacsCenter@ttuhsc.edu) , [deida.d.sanchez-vasquez@ttuhsc.edu](mailto:deida.d.sanchez-vasquez@ttuhsc.edu) and [erick.ortiz@ttuhsc.edu](mailto:erick.ortiz@ttuhsc.edu)

Or Fax to: 915.783.6214



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# Conducting Simulation Session



## After request has been made

- Does it need to be recorded
- What type of space are you looking for
- Type of Event
  - Standardized Patient
  - Simulation
  - Hybrid Simulation
- Equipment and Supplies



## One or two weeks before session

- Set up a run through before the day of the assessment
- Prepare and print paperwork, including score sheets, information and guidance for all those involved
- Determine focus for Feedback
- Give clear directions
  - Where to go
  - When to arrive
  - What to expect
  - How long the session will take
- Provide list of learners



# Day of Session

- Conduct short verbal briefings for assessors and simulation specialists
- Confirm number of learners
- Conduct briefing for learners so they know what to expect and how they will be evaluated
- Communicate any last minute information that may not be included in the advance information
- Learning activity:
  - Take time to debrief after the session



# After Session

- Staff follow up
- Recording access
- Checklist access



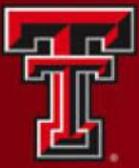
# Open for Tour

- Specific Equipment



# Questions





# References

- Jha AK, Duncan BW, Bates DW. Simulator based training and patient safety in: Making health care safer: a critical analysis of patient safety practices. Agency for Health care, Research and Quality, US dept of Health and Human Services. 2001:511–8.
- Gaba D. Human work environment and simulators. In: Miller RD, editor. In Anaesthesia. 5th Edition. Churchill Livingstone: 1999. pp. 18–26.
- Gaba D. The future of simulation in health care. QualSaf Health Care. 2004;13:2–10