

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER AT EL PASO
Paul L. Foster School of Medicine
GRADUATE MEDICAL EDUCATION
Standard Policy and/or Procedure

TITLE: Annual Institutional Review (AIR) Policy

APPROVED: 9/13/19

REVISED:

EFFECTIVE DATE: 9/13/19

PURPOSE: To provide formal means by which the Graduate Medical Education (GMEC) may effectively monitor accreditation of programs.

POLICY STATEMENT: The Sponsoring Institution (SI), through the Graduate Medical Education Committee (GMEC), must demonstrate effective oversight of the Sponsoring Institution's accreditation through an Annual Institutional Review (AIR).

PROCEDURE: The GMEC must identify institutional performance indicators for the AIR, to include and at a minimum:

1. the most recent ACGME institutional letter of notification;
2. results of ACGME surveys of residents/fellows and core faculty members;
3. each of its ACGME-accredited programs' ACGME accreditation information, including accreditation statuses and citations.

The DIO must annually submit a written executive summary of the AIR to the Sponsoring Institution's Governing Body. The written executive summary must include:

1. a summary of institutional performance on indicators for the AIR; and,
2. action plans and performance monitoring procedures resulting from the AIR