

From: ttuep@imedris.net
Subject: Signatory Authority Requirements for Human Subject Research Protocols
Date: Tuesday, January 31, 2023 3:17:36 PM

CAUTION: This email originated from outside of TTUHSC. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Research Community,

Per the Human Research Protection Program (HRPP) Manual policies and procedures:

1.3-Department Chairpersons/Signatory Authorities. Each project submitted for IRB review must be electronically signed by a Department Signatory Authority (generally, the Department Chair) attesting to the study's scientific merit, available resources, and study feasibility.

There have been research collaborations between investigators from different departments that were not known about by their respective chairs. As a result, and effective immediately, the IRB is implementing the requirement for sign-off by the collaborating investigator's signatory authority.

All IRB applications that are created and submitted for review with more than one TTUHSC El Paso department will be required to identify the signatory authority on the study application, as well as route it to each for signature, prior to submitting for IRB review. If a submission is screened and identified as not having the proper signatures, it will be designated as incomplete and returned for proper routing.

For additional information on human subject research, please visit the [IRB Website](#).

Thank you,

TTUHSC El Paso Institutional Review Board