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**Subject:** Information Sheet for Use with Waiver of Documentation of Consent  
**Date:** Wednesday, April 5, 2023 8:24:03 AM

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Dear Research Community,

When requesting a waiver of documentation of consent, potential participants, or the parents of children who are potential participants, are presented (either verbally or in writing) with the same information required in a written consent document (required elements of consent), but documentation of the process (signing of the consent form) has been waived by the IRB. This process is often used in minimal risk research, many times exempt, involving the administration of surveys (in person, online, or mailed), interviews (in person, online, or mailed), or when anonymous sensitive information is collected and there is a desire to not have written documentation that links the participant to the research study. In some cases, an introductory paragraph may be appropriate, in others, an information sheet; it will depend on the type of research being conducted.

In order to help facilitate this process, an information sheet has been created and is available on the IRB Website.

If you have an existing exempt protocol that may qualify for a waiver of documentation, please submit an amendment for review, with your request for the waiver of documentation, along with the information sheet.

For additional information, as well as templates, please see the [IRB Website](#).

Thank you,

TTUHSC El Paso Institutional Review Board