

IBC THREE YEAR RENEWAL INSTRUCTIONS

Without Changes

1. Log into <https://ttuep.imedris.net>
2. Study Assistant
3. My Studies
4. Click to open your IBC protocol
5. IBC Forms (Purple Section)
6. IBC Protocol 3 Year Renewal
7. Add a New Form
8. Save and Continue to Next Section
9. 2.1 Select "I request continuation without any changes from what is currently approved."
10. Save and Continue to Next Section (If there are changes see instructions below)
11. 3.1 Select Yes or No
12. If yes, select Yes or No
13. If No, explain
14. 3.2 Select Yes or No
15. If Yes, explain
16. 3.3 Select Yes or No
17. If Yes, explain
18. 3.4 Provide a summary in the space provided
19. Save and Continue to Next Section
20. Signoff and Submit

With Changes

1. Log into <https://ttuep.imedris.net>
2. Study Assistant
3. My Studies
4. Click to open your IBC protocol
5. IBC Forms (Purple Section)
6. IBC Protocol 3 Year Renewal
7. Add a New Form
8. Save and Continue to Next Section
9. Select "I request continuation with change in agents and/or shipping and I have included a revised Study application that reflects the changes"
10. 2.2 Select the type of modification
11. Save and Continue to Next Section
12. 3.0 Indicate the change in the space provided
13. Save and Continue to Next Section
14. 4.1 Click here to attach the application
15. Select the most current version of the study application or click create a revised application.
16. Save Attachment
17. Save and Continue to Next Section
18. 5.1 Select Yes or No
19. If Yes, select Yes or No
20. If No, explain
21. 5.2 Select Yes or No
22. If Yes, explain
23. 5.3 Select Yes or No
24. If Yes, explain
25. 5.4 Provide a summary in the space provided
26. Save and Continue to Next Section
27. Signoff and Submit