

HOW TO CREATE A REVISED IBC STUDY APPLICATION

1. Log into iRIS at <https://ttuep.imedris.net>
2. Go to Study Assistant
3. My Studies
4. Open your IBC Study
5. Click Study Application
6. Click "Create a Revised Application"
7. iRIS will ask if you confirm adding a revision, click ok
8. Convert to the New Form Version
9. 1.0 Save and Continue to Next Section
- 10.2.0 Save and Continue to Next Section, unless you are adding a different department
- 11.3.0 Save and Continue to Next Section. Personnel changes are to be made on an amendment form.
- 12.4.0 Save and Continue to Next Section
- 13.5.1 Include any changes to your study in the text editor
- 14.5.2 Select Yes or No
- 15.5.3 Select Where on the TTUHSC EP campus your research will take place
16. Add the room number
17. Add a lab telephone number
- 18.5.4 Select the highest BSL level
- 19.5.5 Select Yes or No if you plan to ship material.
- 20.5.6 List all chemicals materials being registered, if none enter N/A
- 21.5.7 Provide an answer for each chemical registered
- 22.5.8 Provide an answer
- 23.5.9-5.18 Provide an answer for each material requested
24. Save and Continue to Next Section
- 25.6.1 Select Yes or No
- 26.6.2-6.8 Provide and answer for **each** biological agent requested. For example
Human Blood:
Human Tissue:
Cell Lines:
- 27.6.9 Check all that apply
- 28.6.10 Please specify, if other
- 29.6.11 Check all that apply
- 30.6.12 Check all that apply
- 31.6.13 Check all that apply
- 32.6.14 Select I agree
- 33.6.15 Check all that apply
34. Save and Continue to Next Section
- 35.7.1-7.7 Provide an answer for each section.
36. If there is no RDNA involved, enter N/A
37. Save and Continue to Next Section