TTUHSC EL PASO EMPLOYEE MILEAGE RECORD

Employee: ________________________________
Employee R#: ________________________________

Position: ________________________________

Department: ________________________________

Campus: ________________________________

Off Campus Locations (CHC): ________________________________

I certify that all expenses claimed on this mileage record are true and correct.

Trips are related to official state business and furthers the agency's mission.

Employee Signature

<table>
<thead>
<tr>
<th>Trip - Origination</th>
<th>Trip - Destination</th>
<th>Total Trip Mileage</th>
<th>Purpose/Reason for Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date (mm/dd/yy)</td>
<td>Date (mm/dd/yy)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Departure Time</td>
<td>Arrival Time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Odometer Reading</td>
<td>Odometer Reading</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td>Address</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Effective: Year, Rate
Jan 1, 2022 $ 0.585
Jul 1, 2022 $ 0.625

Subtotal 0

Attachment C
HSCEP OP 79.06
Revised: June 28, 2022

Revised May 2021