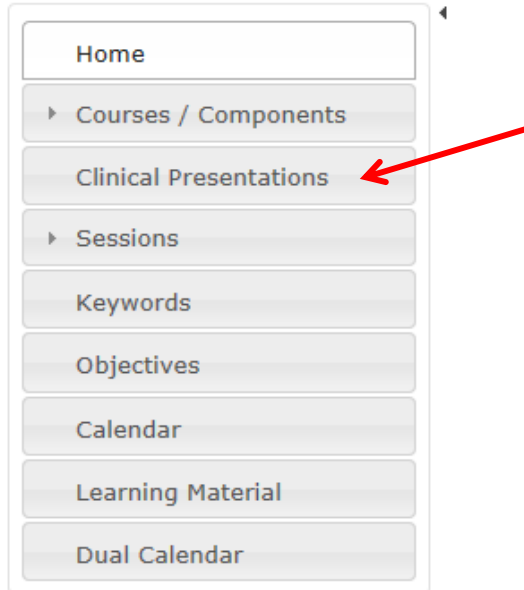


Clinical Presentations User Guide

How to add a Clinical Presentation.

After logging into CHAMP, you will see a menu bar on your left. From there, you can select “Clinical Presentations.”



Once the tab is selected, the image seen below will appear. By default the current academic year will appear in the designate text field. The Course and title of the Clinical Presentation must be populated in order to “Save” the clinical presentation.

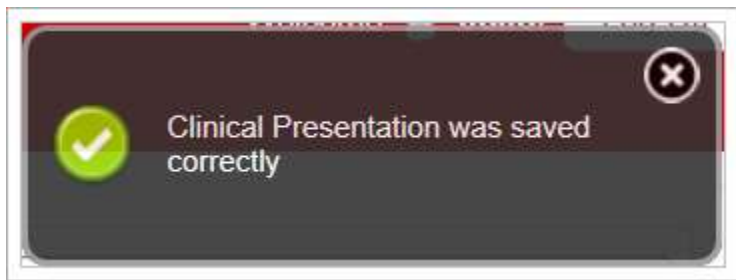
A form titled "Clinical Presentation Details" with a "Save Clinical Presentation" button. The form contains three fields: "Academic Year" with a dropdown menu showing "2015-2016", "Course" with a dropdown menu showing "Select a Course..." and a green plus icon, and "Clinical Presentation" with an empty text input field. A "Save" button is located at the bottom right of the form. Below the form is a section titled "Clinical Presentations List".

Depending on the academic year, you can select a course or courses to be added to the Clinical Presentation. Click on the drop down arrow for “Course” to view all courses available. Once a course is selected, click on the “Plus,” button to add it to the Courses Table.



Once the fields have been populated and all courses for this presentation have been added. Click “Save”.

If all fields are filled correctly, confirmation that the Clinical Presentation was saved correctly will show on the top right corner of the screen.



How to Edit and Delete a Clinical Presentation:

**Note: in order to edit or delete a Clinical Presentation, you must have the necessary permissions to do so.*

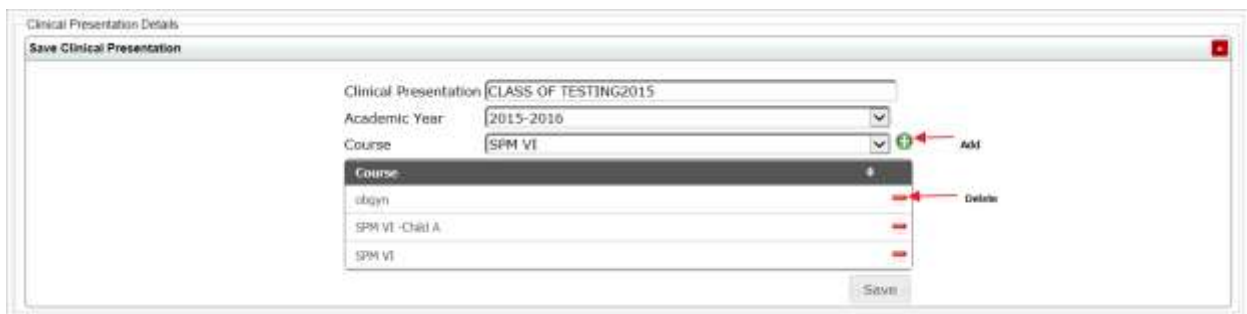
The Clinical Presentation that was created will show populated in the “Clinical Presentations List”. Locate the Clinical Presentation just entered and click on the Pencil button to edit.



Clinical Presentation	Academic Year	Courses	Active
anotherCP1	2014-2015	Scientific Principles of Medicine I <input> Scientific Principles of Medicine II Internal Med Sub-1 Course All Practice Course TF Sub-Internship OB/Syn Sub-1	No
CLASS OF TESTING2015	2015-2016	obgyn SPM VI - Ch1 A SPM VI	Yes
CP H	2014-2015	OB/Syn Sub-1	Yes
CP?	2014-2015	Scientific Principles of Medicine I <input> Scientific Principles of Medicine II	Yes
\\LastCP	2014-2015	OB/Syn Sub-1 Child of a Parent Child Course RE required Clerkship	Yes
DTentCP	2014-2015	Internal Med Sub-1 No Relation Course Pls-MaxChildDayTest	Yes

When the Clinical Presentation is in edit, the options are:

- Change Clinical Presentation name
- Change Academic year
- Add or remove Courses.



Clinical Presentation: CLASS OF TESTING2015

Academic Year: 2015-2016

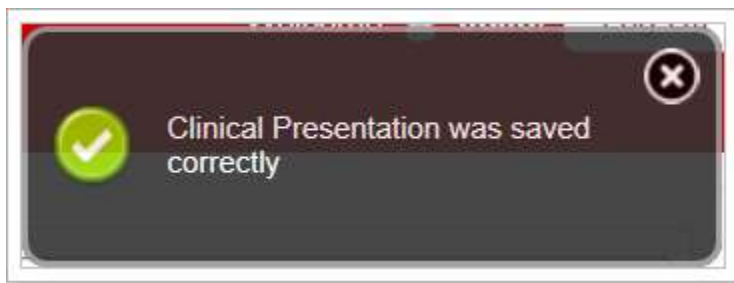
Course: SPM VI

Course list:

- obgyn
- SPM VI - Ch1 A
- SPM VI

Buttons: Add, Delete, Save

Once the editing has been completed click on “save”. Confirmation will show on top right corner.



Once the Clinical Presentation is saved, the fields will clear to allow more entries.

Deleting a Clinical Presentation:

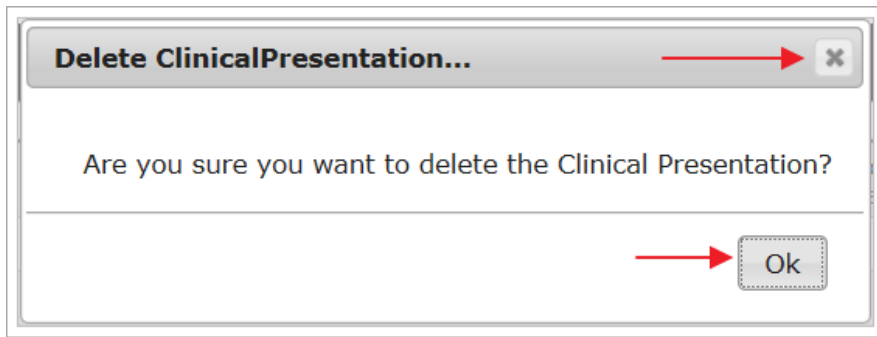
**Note: in order to edit or delete a Clinical Presentation, you must have the necessary permissions to do so.*

Locate the Clinical Presentation under the Clinical Presentation List.



Clinical Presentation	Academic Year	Courses	Active
anotherCP1	2014-2015	Scientific Principles of Medicine I <input> Scientific Principles of Medicine II Internal Med Sub-1 Course AII Practice Course TF Sub-Internship OB/Syn Sub-1	No
CLASS OF TESTING DOCS	2015-2016	OB/Syn I SPM VI - ONIA A SPM VI	Yes
CP H	2014-2015	OB/Syn Sub-1	Yes
CP I	2014-2015	Scientific Principles of Medicine I <input> Scientific Principles of Medicine II	Yes
XXantCP	2014-2015	OB/Syn Sub-1 Child of a Parent Child Course RE requirement Clerkship	Yes
DTentCP	2014-2015	Internal Med Sub-1 No Relation Course McMaxChildBajTest	Yes

Click on the delete button to the far right of the table once it's been located. When selecting to delete a clinical presentation, the system will notify you of the action you are requesting.



Select OK if deleting is the correct option. If you are not sure about deleting the clinical presentation, click on the X on the top right corner of the message or press the ESC key.

Once deleted, a confirmation of successful deletion will show on the top right corner.

