
Table of Contents

Create a session	1
How to View, Filter and Edit Sessions	11

Create a session

To access the CHAMP Sessions module, you can log in to: <https://ilios.ttuhs.edu/Champ> using your browser. The recommended browser for CHAMP is Chrome.



1. The system will display the login screen for you to enter your user credentials. Click on the “Log On” button to enter your username and password.



Figure 1

2. The system will display a window for you to type in your eraider information. In the text fields available, enter your TTUHSC username and Password.

Figure 2

3. After the login screen, the system will display the CHAMP homepage. In the Menu Bar, click on the Sessions tab to display the module you would like to work with.

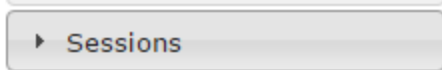


Figure 3

- Next you will see the Sessions sub-menu that allows you to either “Create” a session or “list” sessions previously created. Click on ‘Create’ to access a new window to enter session details.



Figure 4

- Begin entering session details by typing the Session; Title and an Academic Year. The Session title cannot be longer than 50 characters. After creating a title, select the Course/Component using the drop down menu of courses available. These include parent as well as child courses.

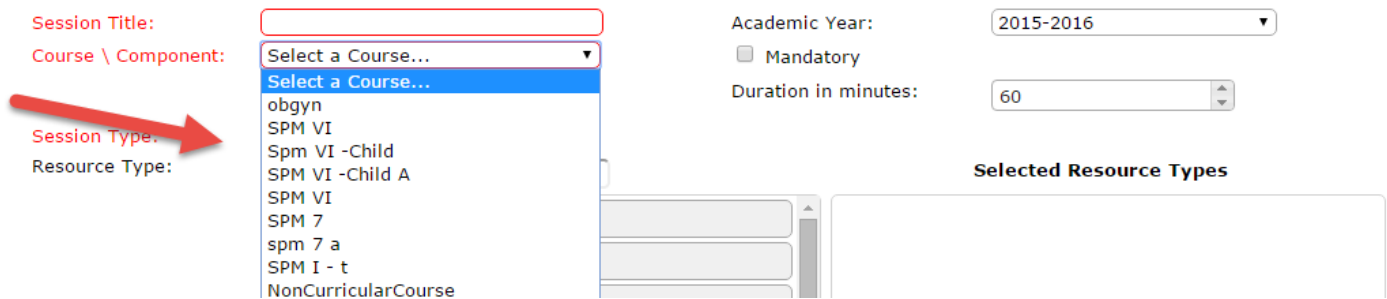


Figure 5

- After selecting a course, you’ll notice the screen menu has changed to display a “Clinical Presentation” section if necessary. While clinical presentations are not required for some courses, other courses do require one to be

selected, as in the example below. (Red text denotes a required field). If one is necessary, drag the clinical presentation into the right column to assign it to the session. **Please note that there is now an option to select a non-Curricular course. With this course selection, you have the option of selecting whether it is an “All Day Event” by selecting the check box.*

Session Title:

Course \ Component:

Academic Year:

Mandatory

All Day Event

Duration in minutes:

Clinical Presentations

-
-

Selected Clinical Presentations

Figure 6

- Next, select whether the session is mandatory. For duration, the default amount of time is 60 minutes. If the duration is different, you can modify the time in 15 minute increments.

Session Title:

Course \ Component:

Academic Year:

Mandatory

Duration in minutes:

Clinical Presentations

Selected Clinical Presentations

Figure 7

- Next, Select a “Session Type” from either Primary Instructional Method or Primary Assessment Method.

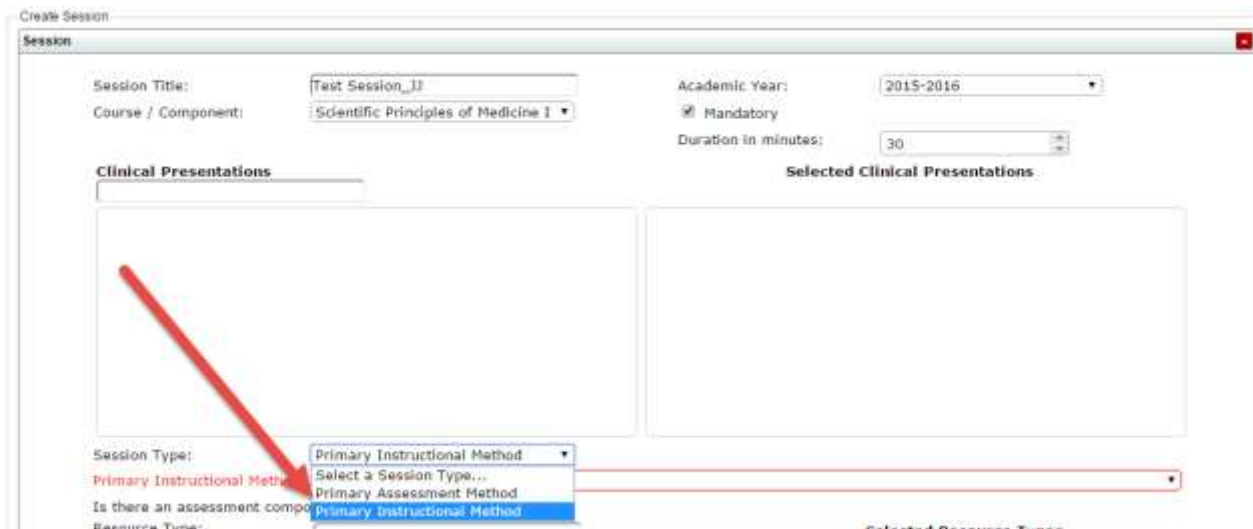


Figure 8

- If you select Primary Instructional Method as the main session type, the system will require an additional field that denotes the more specific type of Instructional Method used. For this example, I've selected a Lecture as my primary instructional method.

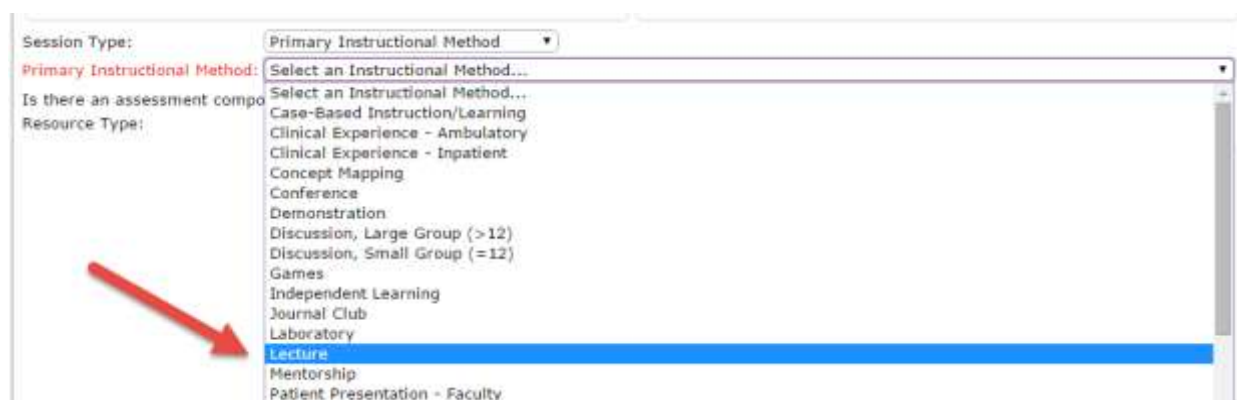


Figure 9

- The next question is relevant if you have any items that will be used as assessment during the Instruction. For example, if you are having a small reflection paper as part of the session, you would select yes.



Figure 10

- If you select "Yes" that there is an assessment component to the session, the system will display additional required questions.

Is there an assessment component to this session: Yes No

Primary Assessment Method: Select an Assessment Method...

Time Allotment:

Select an Assessment Method...

Clinical Documentation Review

Clinical Performance Rating/Checklist

Exam - Institutionally Developed, Clinical Performance

Exam - Institutionally Developed, Oral

Exam - Institutionally Developed, Written/ Computer-based

Exam - Licensure, Clinical Performance

Exam - Licensure, Written/Computer-based

Exam - Nationally Normed/Standardized, Subject

Multisource Assessment

Narrative Assessment

Oral Patient Presentation

Participation

Peer Assessment

Portfolio-Based Assessment

Practical (Lab)

Research or Project Assessment

Self-Assessment

Stimulated Recall




Figure 11

- After you have selected the Assessment method, you need to categorize it as Formative, Summative, or Remediation. If you select Remediation, the system will automatically check Summative. With each assessment method, the system requires the amount of time allotted for Instruction versus assessment. For this example, I've selected 80%.

Is there an assessment component to this session: Yes No

Primary Assessment Method: Exam - Institutionally Developed, Written/ Computer-based

Formative Summative Remediation

Time Allotment: Instruction (%): 80% Assessment (%): 20%

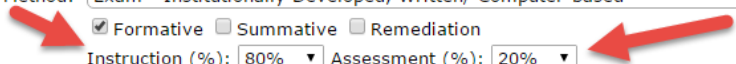


Figure 12

- The next step in creating a session is to identify the resource type. To do so, select the type from the column on the left and drag it into the column on the right to assign it to the session.

Resource Type:	Selected Resource Types
<div style="border: 1px solid gray; padding: 5px;"> <p>Audience Response System</p> <p>Audio</p> <p>Cadaver</p> <p>Clinical Correlation</p> <p>Distance Learning - Asynchronous</p> <p>Distance Learning - Synchronous</p> <p>Educational Technology</p> </div>	<div style="border: 1px solid gray; padding: 5px;"> <p>Standardized/ Simulated Patient (SP)</p> </div>



Figure 13

- Next, select special equipment that will be necessary for the session. To do so, select the equipment from the column on the left and drag it into the column on the right to assign it to the session. In the event that the equipment needed is not listed, type it into the "Other Equipment" section.



Figure 14

15. The last two text boxes are optional but available to enter details for the session. Planning Notes are not visible for students to view and can include information that should be noted for the session. Special instructions are notes that students will be able to view as they prepare to participate in the session. Last, click on the “Save” button to capture the session details.

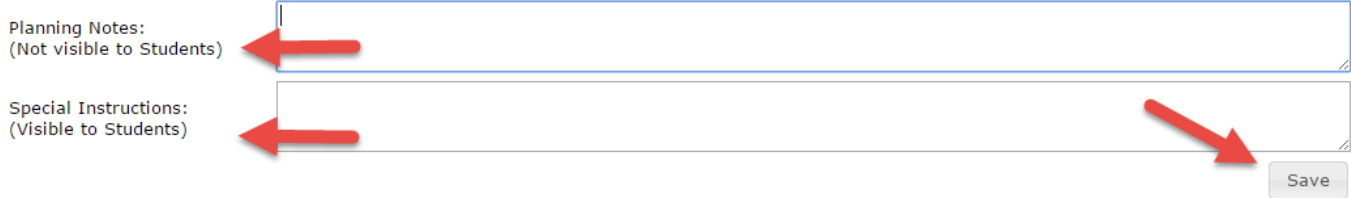


Figure 15

16. After “Saving”, the system will display a confirmation that the Session was successfully saved. This notification will appear in the top right corner of the window.

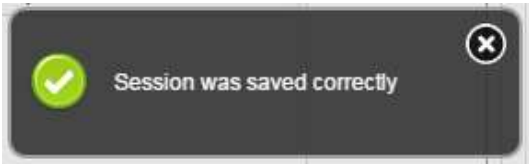


Figure 16

17. Upon saving, the system will ask if you would like to create a new session.

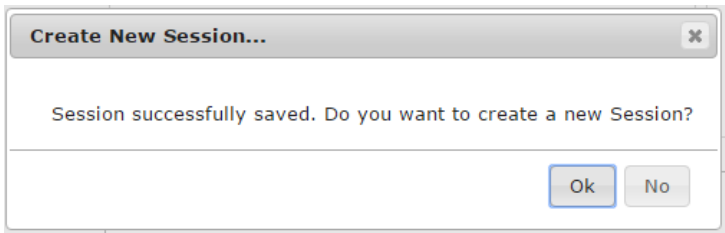




Figure 17

18. Now that session details are created, you can now link Objectives and keywords to it. To access the session objectives and keywords, click on the down arrow to display the list.



Figure 18

19. First, display keywords by clicking on the Green “Plus”  sign. After clicking on the green symbol, the system displays the list of keywords/hot topics to associate to the session. Keywords with the flame  next to them signify hot topics.















Keywords List (Hot Topics with a red border)			
Basic Science	Clinical Discipline	Organ System	Other
Anatomy	Adolescent Medicine	Cardiovascular System	 Biomedical Informatics/Medical Informatics
Behavioral Sciences	 Alternative Medicine, Complementary Medicine, and Integrative Medicine	Endocrine System	Chronic Illness / Conditions
Biochemistry	Anesthesiology	Gastrointestinal System	Clinical Presentation
 Biostatistics	Cardiology	Hematologic System	Clinical Reasoning
Cell and Molecular Biology	Dermatology	Integumentary	Clinical Skills
Embryology	Emergency Medicine	Musculoskeletal	 Clinical/Translational Research
 Epidemiology	Endocrinology	Nervous System	 Communication/Interpersonal Skills
Histology	Family Medicine	Reproductive Systems	 Community Health
Immunology	Gastroenterology	Respiratory System	 Complementary/Alternative health care
 Medical Genetics	Geriatrics	Special senses	Congenital Abnormalities
Microbiology	Hematology		 Costs of care
Neuro-Anatomy	Infectious Disease		 Counseling for behavior change
Neuro-Physiology	Internal Medicine		Cultural / Societal Issues
Pharmacology	Nephrology		 Cultural Competence
Physiology	Neurology		Disability
 test	Neurosurgery		 Domestic violence/abuse

Figure 19

20. Click on the keywords you want to be associated. When you select them, the word turns grey.

Basic Science	Clinical Discipline
Anatomy	Adolescent Medicine
Behavioral Sciences	Alternative Medicine, Complementary Medicine, and Integrative Medicine
Biochemistry	Anesthesiology
🔥 Biostatistics	Cardiology
Cell and Molecular Biology	Dermatology
Embryology	Emergency Medicine
🔥 Epidemiology	Endocrinology
Histology	

Figure 20

- After you have selected all the necessary keywords, you can click on the “X” at the top of the menu, or scroll to the bottom of the menu and click on the “Close” button. The keywords will be displayed in the Keywords window.



Figure 21

- Below the keywords section, you can search for objectives using Exact Phrase text, Objective ID’s, or words in the objective text. When you have entered your search criteria, click on the search button to display objectives that match your criteria.

Separate search parameters by commas

Enter ID's

Enter words in objective

Figure 22

23. Based on the objectives that match your criteria, the system will populate the box in the left column as being available for selection. To select one or more objectives, drag and drop it into the column on the right side. After each objective, the system will display a notification to denote that it has been saved successfully.



Figure 23

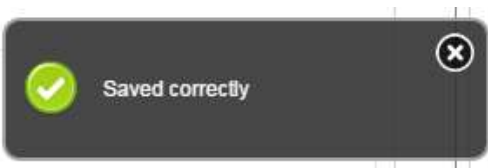


Figure 24

24. When you have selected all of the necessary objectives to be associated to the session, click on the “Save” Button and the objectives associated will be saved.

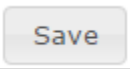


Figure 25

25. Now that your objectives are saved, the keywords associated with the session are now available for viewing at the bottom of the page under the “Session Keywords (Reference Only)” section. To access the list of keywords, click on the red down arrow and the system will display the keywords.

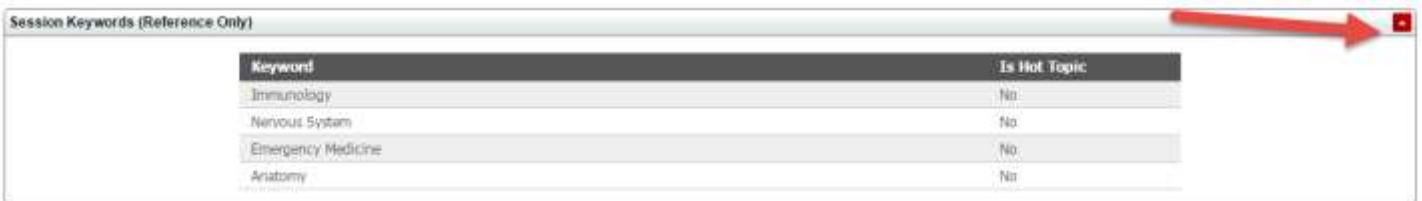


Figure 26

How to View, Filter and Edit Sessions

To access the CHAMP Student Group module to view and filter sessions, log in at: <https://ilios.ttuhs.edu/Champ>

1. After logging in, click the “Sessions” tab from the menu bar. An expanded menu will display, click on the “List” button.

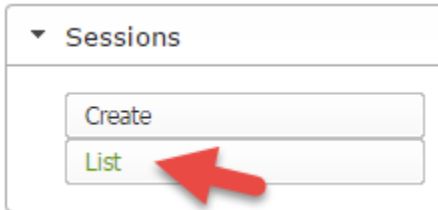


Figure 27

2. The list will have two sections to view sessions. The first section (shown below) allows you to search for sessions that meet the criteria you select. Filters include: Year, Course, Session type, Instructional and Assessment Type. After selecting your search criteria, click the “Search” button.

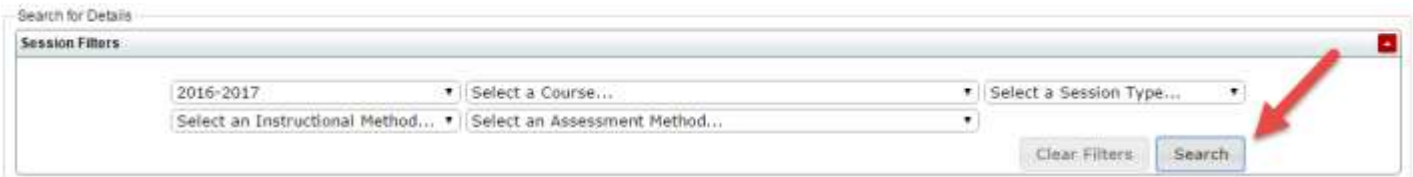


Figure 28

3. Based on your filter selections, the system will populate the list of sessions that match your search.

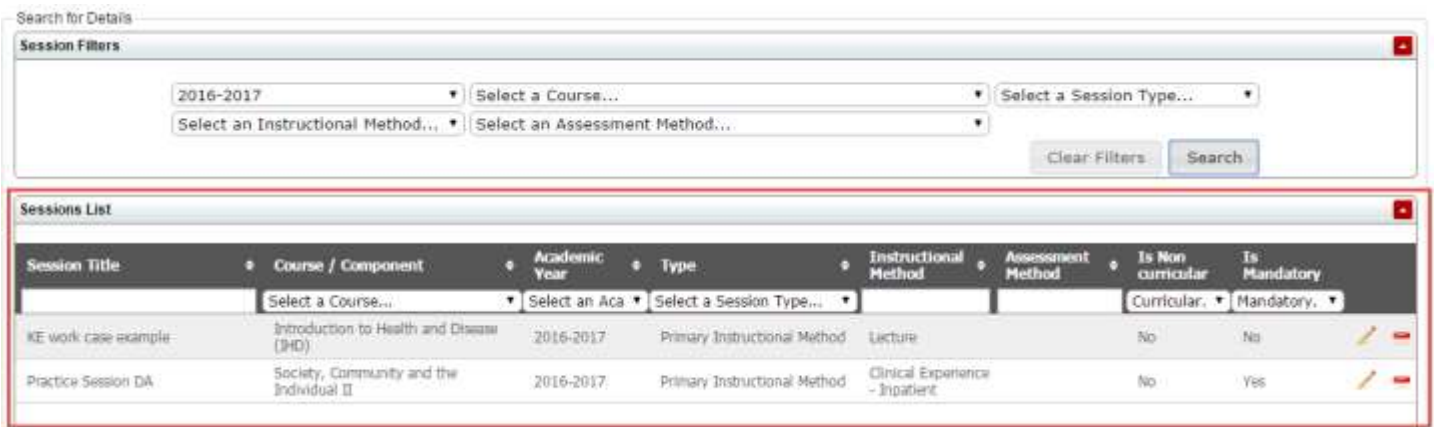



Figure 29

- To narrow your search even more, you can use any of the filters to display only the sessions that fit your refined criteria.

Session Title	Course / Component	Academic Year	Type	Instructional Method	Assessment Method	Is Non-curricular	Is Mandatory
KE work case example	Introduction to Health and Disease (IHD)	2016-2017	Primary Instructional Method	Lecture		No	No
Practice Session DA	Society, Community and the Individual II	2016-2017	Primary Instructional Method	Clinical Experience - Inpatient		No	Yes

Figure 30

- Click on the pencil  tool next to the session you would like to edit and the system will populate the session details.

Session Title: KE work case example Academic Year: 2016-2017

Course / Component: Introduction to Health and Disease Mandatory: Duration in minutes: 60

Clinical Presentations

Wound Sore Throat

The Child with Poor Growth

Session Type: Primary Instructional Method Primary Instructional Method: Lecture

Is there an assessment component to this session: Yes No

Resource Types

Audience Response System Educational Technology

Audio

Cadaver

Clinical Correlation

Distance Learning - Asynchronous

Distance Learning - Synchronous

Electronic Health/Medical Record (EHR/EMR)

Special Equipment

128 Hz tuning fork Penlight

Reflex hammer White Coat

Snellen eye card (for vision testing)

Stethoscope

Tape ruler

Wrist watch with a second hand

Other Equipments:

Need to check power point with Dr. Quest

Special Instructions: (Visible to Students)

Read power point before class

Save

Figure 31

- The system will also populate objectives that have been associated to the session. To make any changes to objectives, follow the steps mentioned in the section on adding and removing objectives.

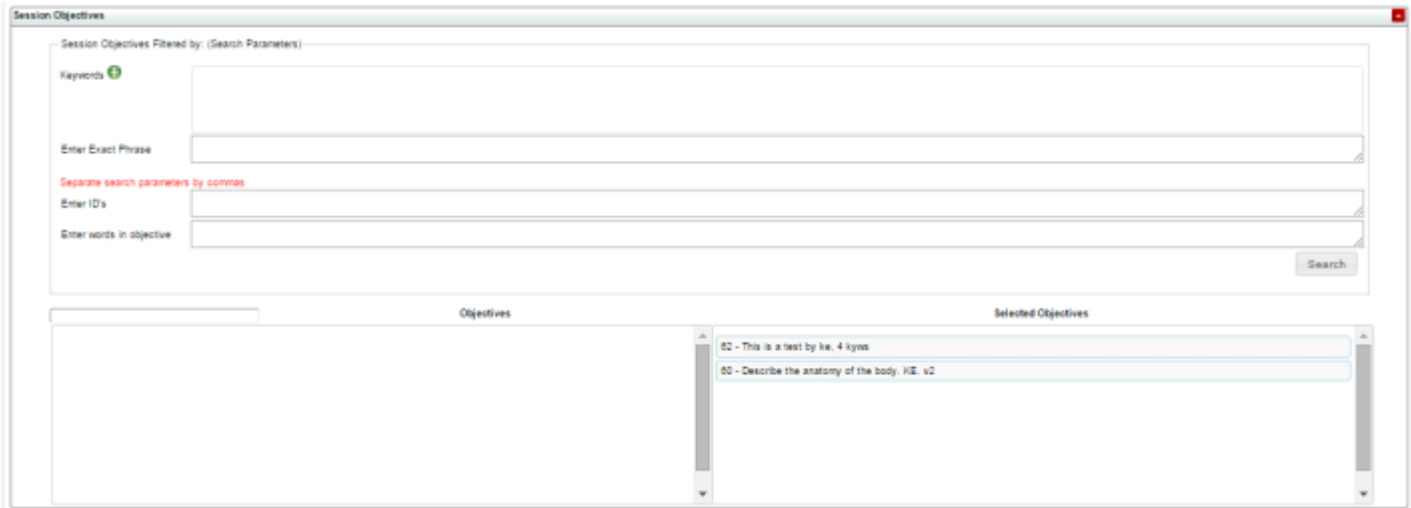


Figure 32

- When all revisions have been entered, click on the "Save" button to save your session details again.

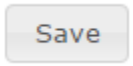


Figure 33

- The system will display a notification that your revisions were captured successfully.

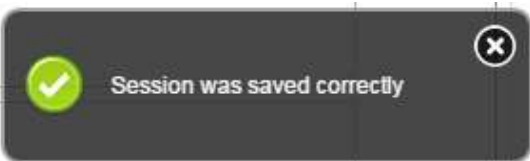


Figure 34