TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER™ EL PASO

Budget Increase Request - Miscellaneous Expenses   Year:_____

Student Name [   ]   HSC ID Number R [ ][ ][ ][ ][ ][ ][ ][ ]

Budget adjustments may be considered for educationally related expenses, or for expenses that directly impact the student's ability to continue his/her program of study. Increasing your financial aid budget may enable you to receive additional self-help aid (typically federal or private loans). This adjustment does not change your federal FAFSA data.

Check any of the following that apply to your expenses and submit all documentation (receipts, etc.)

☐ **Computer Purchase (may only be used one time in the entire academic program)**   Amount Requested $_____
Include documentation showing amount paid for purchase. Adjustment may be made for "reasonable" purchase (typically up to $2000 unless additional documentation is provided showing necessity of other components for the program of study).

☐ **Additional Educational Supplies or Equipment**   Amount Requested $_____
Include documentation showing amount(s) paid for items. Only expenses incurred in the current academic year will be considered. The standard budget includes an estimated amount for books and supplies. Amounts spent in excess of the budgeted amount will be considered. Examples of eligible expenses: required computer software, PDA, or similar handheld/ pocket device.

☐ **Medical or Dental Expenses (not covered or reimbursed by insurance)**   Amount Requested $_____
Include receipts, EOB's, or statements showing amount due or paid (not covered or reimbursed by insurance) or estimates for the expenses. Only expenses for the student or student's dependents can be submitted. Federal regulations do not allow spouse's expenses to be included.

☐ **Required Car or Home Repairs (not covered or reimbursed by insurance)**   Amount Requested $_____
Include documentation showing amount(s) paid or estimates for goods or services necessary for repairs. Expenses that will be considered are the student's expenses for the current academic year. Required repairs are those that are necessary for the student to continue their educational program. Standard maintenance expenses (oil change, lawn service, etc.) are not considered.

☐ **Professional Licensing Expenses**   Amount Requested $_____
Include documentation showing date of purchase and amount. Purchase must take place during your academic program. Amounts that are to be paid after your program of study has ended cannot be included.

Student Signature

By signing below, I verify that the information on this form and in any attached documentation is true and complete. I understand the Office of Student Financial Aid may request additional documentation in order to process this request.

_____   _____   _____
Student Signature   Date   Phone Number

Mail Form to: TTUHSC Office of Student Financial Aid
     5501 El Paso Drive
     El Paso, Texas 79905
     Email:elp.financialaid@ttuhsc.edu

Office Use Only   Total Amount Approved: _____
Comments:

FA Advisor Signature   _____   Date: _____

Associate Director Signature _____   Date: _____