

**TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER EL PASO  
TRAFFIC AND PARKING REGULATIONS  
2018-2019**

I. Introduction

These regulations are established by Texas Tech University Health Sciences Center El Paso (TTUHSC El Paso) in order to facilitate the safe and orderly conduct of business and to provide registered vehicles parking space as conveniently as possible within the limits of space available. Operating a motor vehicle on campus is a privilege and is conditioned, in part, on complying with these rules and regulations.

II. Applicability of State General and Criminal Laws

Section 51.201 of the Texas Education Code provides that: "All the general and criminal laws of the state are declared to be in full force and effect within the areas under the control and jurisdiction of the state institutions of higher education of this state."

III. Authority of Board of Regents to Make Rules and Regulations

Section 51.202 of the Texas Education Code provides as follows: "Rules and Regulations: Penalty—

A. The governing board or each state institution of higher education, including public junior colleges, may promulgate rules and regulations for the safety and welfare of students, employees, and property, and other rules and regulations it may deem necessary to carry out the provisions of this subchapter and the governance of the institution, providing for the operation and parking of vehicles on the grounds, streets, drives, alleys, and any other institutional property under its control including, but not limited to, the following:

1. limiting the rate of speed;
2. assigning parking spaces and designated parking areas and their use and assessing a charge for parking;
3. prohibiting parking as it deems necessary;
4. removing vehicles parked in violation of institutional rules and regulations or law at the expense of the violator; and,
5. instituting a system of registration for vehicle identification, including a reasonable charge.

B. A person who violates any provision of this subchapter or any rule or regulation promulgated under the authority of this subchapter is guilty of a misdemeanor and on conviction is punishable by a fine of not more than \$200."

IV. The following are the rules and regulations that apply to the TTUHSC El Paso campus, where applicable, including fee and refund schedules, to be effective for the academic year for students and the entire fiscal year for faculty/staff.

V. General Regulations for Traffic and Parking

A. TTUHSC El Paso is committed to the principle that in no aspect of its programs shall there be differences in the treatment of persons because of race, creed, national origin, age, sex, or disability, and that equal opportunity and access to facilities shall be available to all.

- B. Due to the diverse nature of operations between the University and the Health Sciences Center campuses, it is necessary to have certain regulations that pertain to the specific institution; these are submitted separately by each institution. Following are the regulations that apply to TTUHSC El Paso as defined in C.1 below.
- C. Definitions
1. The campus is defined as all lands owned, managed, or otherwise controlled by the various Health Sciences Center campuses, herein called "TTUHSC El Paso".
  2. Impoundment refers to the actual towing of a vehicle or immobilizing a vehicle by means of an "Auto-Boot".
  3. A visitor is an individual with no official connection with TTUHSC El Paso as a student, faculty, or staff member
  4. A valid parking space is defined as an area designated on three sides by lines and/or posts, curbs, or other types of barriers for the explicit purpose of parking a motor vehicle.
  5. A shared-use path is a pathway created and signed for the simultaneous use of pedestrians and bicycle traffic.
- D. TTUHSC El Paso makes every effort to provide protection for vehicles parking on campus, but cannot assume responsibility for any loss.
- E. The person to whom a vehicle is registered with TTUHSC El Paso is responsible for all violations of the parking rules and regulations. If a vehicle is not registered with TTUHSC El Paso, and a family member is a currently enrolled student, it shall be presumed that the student is the operator of the vehicle and is responsible for all violations of the parking rules and therefore subject to all TTUHSC El Paso traffic rules, policies, and penalties associated with monetary obligations owing TTUHSC El Paso.
- F. Pedestrians in crosswalks will be given the right-of-way at all times.
- G. Speed limits on campus are radar and/or laser enforced.
- H. No person shall drive, cause or permit a vehicle to be driven on TTUHSC El Paso property at a speed greater than is reasonable and prudent under the circumstances then existing, but any speed in excess of the posted limits shall be prima facie evidence that the speed is not reasonable and prudent and that it is unlawful:
- Speed Limits Enforced At All Times
1. Campus Streets: Twenty miles per hour, unless otherwise posted.
  2. Parking Lots: Ten miles per hour, unless otherwise posted.
  3. Parking Garages: Five miles per hour, unless otherwise posted.
- I. Inoperable, damaged, or dismantled vehicles are to be reported to the appropriate Traffic & Parking Office as soon as possible. Operators should identify their problem immediately and follow the instructions given.

J. The campus is restricted for use as described in these regulations. Any vehicle in violation of the regulations or not having a valid TTUHSC El Paso registration permit properly displayed may be issued a campus citation.

K. Skates and Skateboards

On the campus of TTUHSC El Paso (as defined in Section IV.c.(1) of these regulations):

1. No person may skate or use a skateboard
  - a) on or in any University buildings, structures, stairways, elevated sidewalks, access ramps, steps, retaining walls, handrails, malls, benches, fountain areas or other architectural elements;
  - b) on or in planting areas, grass areas or seeded areas;
  - c) on streets open for vehicular traffic;
  - d) where prohibited by sign, by police officer, or where otherwise prohibited by law; or,
  - e) in a manner that is incompatible with the flow of vehicular or pedestrian traffic.
2. No person may use a skateboard in such a way that it is
  - a) not under the control of the user; or
  - b) operated in an unsafe manner.
3. No person who is skating or using a skateboard may fail to yield the right-of-way to
  - a) a pedestrian;
  - b) a bicyclist;
  - c) a motor vehicle; or
  - d) a wheelchair or other device designed for the transport of persons with disabilities.

Pursuant to Section 51.202, Texas Education Code, a person who violates any provision of this regulation is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$200.

L. These regulations apply to all persons who operate vehicles on TTUHSC El Paso property.

M. The Chief of the Texas Tech Police Department, the Managing Director of Parking & Transportation Services at the TTUHSC El Paso (responsible for managing the parking function on that campus), and the Unit Manager for Traffic & Parking department is responsible for the implementation and the just and proper enforcement of these regulations.

N. The parking wheel stops and curbs located all over campus are six inches tall. Many newer and some older model vehicles have special ground effects, attachments, air dams, fog/driving lights, or other attachments that reduce ground clearance under the vehicle. Driving such vehicles over the parking wheel stop or curb may cause damage to these vehicles. Drivers are urged to use caution when parking vehicles to avoid damage. TTU System assumes no responsibility in such cases.

VI. Vehicle Registration

A. In order to operate or benefit from the use of a motor vehicle on campus, each member of the TTUHSC El Paso community must obtain and display, in his or her name, a vehicle

registration permit. No person may register a motor vehicle in his or her name which belongs to another student, faculty, or staff member. Violation of the Traffic and Parking Regulations is prohibited by the Student Affairs Handbook and TTUHSC El Paso policy. To benefit from the use of parking spaces designed for persons with disabilities, an eligible faculty/staff member or student **MUST** display a state issued placard or license plate **as well as a TTUHSC El Paso disability permit**.

- B. Students are required to register each motor vehicle to be operated on campus at the time of orientation or at the time they commence operating a motor vehicle on campus.
- C. Faculty and staff are required to register their motor vehicles on or before the date they commence operating a motor vehicle on campus.

Faculty, staff and students, whose dependents or spouses, are registered for parking will individually need to have a primary vehicle registered to their profile and park in their designated area.

The Traffic & Parking Office must receive notification if the faculty or staff member will have both registered vehicles on campus and the alternate vehicle operator is:

- 1. a registered faculty, staff or student, operator will need to park in their designated area
- 2. not a registered faculty, staff or student, a fee of \$1/day will be paid for a temporary parking permit and the vehicle will need to be parked in the overflow parking lot

These circumstances will only be permitted as an exception but not allowed on a daily basis.

Faculty and staff whose dependents voluntarily work in a TTUHSC El Paso department must obtain a volunteer permit.

- D. Any person giving false information when registering a vehicle is subject to appropriate disciplinary action and revocation of their motor vehicle registration permit and related parking privileges.
- E. TTUHSC El Paso issues two types of registration permits, non-transferable and transferable.

1. Non-transferable Permits

Non-transferable permits must be permanently affixed to the front windshield in the lower corner of the driver's side. All such permits are self-adhering and application in any other manner may subject the motor vehicle to ticketing. Vehicle registration is not complete until the permit is properly and completely affixed to the motor vehicle of record. Permits may not appear to be lifted or tampered with or exchanged without authorization.

2. Transferable Permits

Transferable permits are designed and intended to be hung from the rearview mirror, however, may be placed on the dashboard. The purpose of these permits is to allow the owner to move them from vehicle to vehicle; the permit **MUST** be displayed (dates and permit numbers **MUST** be visible if the permit is on the

dashboard) on the motor vehicle parked on campus. Be sure to contact Parking Services personnel if you have any problems with your transferable permit. The Texas Tech Police Department recommends you properly secure your vehicle and any valuables contained therein.

3. All permits are for the exclusive use of the registrant. Permits may not be sold, exchanged, given away, or purchased from any person or agency other than TTUHSC El Paso.
  4. Permits remain the property of TTUHSC El Paso and may be recalled at any time.
  5. All outdated TTUHSC El Paso registration permits must be removed from the motor vehicle(s) and returned to the Traffic & Parking Office. Displaying an outdated permit may subject the motor vehicle to ticketing.
- F. Lost or stolen permits or recovery of a lost or stolen permit must be reported to the Traffic & Parking Office immediately.
- G. Replacement Permits
1. Replacement for a non-transferable permit will be issued when identifiable remnants or proof of loss or destruction of the permit are provided. The replacement fee indicated in the current fee schedule will be charged for each replacement permit.
  2. Replacement for a transferable permit which is reported lost or stolen will be issued the first and second time for the replacement fee indicated in the current fee schedule; thereafter, the cost will be the full price of the permit.
- H. Persons who hold non-transferable reserved registration permits and are assigned reserved spaces may obtain one duplicate permit at no additional charge. One additional permit may be purchased for the replacement fee indicated in the current fee schedule. Duplicate permits do not allow for more than one motor vehicle to be on campus during the reserved period.
- I. Upon termination of employment with TTUHSC El Paso, it is the responsibility of an employee to cancel their parking privileges. Only exception is if the employees separated without clearing. The registration permit(s) need to be returned to the Traffic & Parking Office.

VII. Parking Enforcement, Parking Violations, and Sanctions

- A. Parking is governed by markers and traffic signs. Parking is permitted only in areas clearly identified for parking.
- B. The absence of "No Parking" signs does not imply that parking is allowed. Street parking is prohibited except where signs indicate parking is permitted.
- C. The following illegal parking acts may result in a citation being issued:

<b><u>Violation</u></b>	<b><u>Fine</u></b>
1. Parking in non-designated areas. **	\$25.00
2. Permit not properly installed.	10.00
3. Parking in a fire lane. **	50.00

4. Failure to remove expired permit(s).	20.00
5. Parking in a no parking or tow away zone. **	25.00
6. Parking in service vehicle spaces, service drives, or access drives. **	20.00
7. Unauthorized parking in reserved parking spaces. **	25.00
8. Obstructing traffic, street, sidewalk, crosswalk, driveway, trash container, building entrance or exit. **	25.00
9. Parking overtime in a time limit zone. **	20.00
10. Parking a bicycle in violation of these regulations. **	10.00
11. Parking a motor vehicle beyond the lines of a parking space.	20.00
12. Parking in reserved zones without proper permit. **	25.00
13. Parking on wrong side of street facing oncoming traffic.	20.00
14. Parking without a valid permit. **	25.00
15. Parking a motor vehicle upon any unmarked (including turf) or unimproved ground which has not been designated for parking. **	25.00
16. Parking in a space or area designated for persons with disabilities without the proper insignia. **	100.00
17. Blocking an access ramp or curb cut designed to aid persons with disabilities.**	100.00
18. Display or use of a lost, stolen, forged, revoked, or altered permit. Such violation may result in the responsible party/parties being referred to the appropriate office for disciplinary action which may include loss of parking privileges for the remainder of the academic year. **	50.00
19. Other parking violations as defined on the face of the citation. **	20.00
20. Failure to display transferable permit.	10.00
21. Failure to pay at Pay Station.	20.00
22. Misuse of Parking Permit	50.00

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\*\*Impoundable Offenses

D. In the State of Texas, motorcycles, mopeds, and bicycles are subject to the same rules and regulations as automobiles. Operators are subject to a moving violation, to be adjudicated in a court of competent jurisdiction as provided in the [Texas Education Code](#), Section 51.208, for failing to comply with the Official Texas Motor Vehicle Laws and these Regulations. Examples of the most common bicycle violations are:

1. Riding on sidewalks or other prohibited areas
2. Failing to stop at stop signs and red lights
3. Failing to yield right-of-way to pedestrians in crosswalks
4. Operating bicycle without proper lights and reflectors when required
5. Failing to drive on the right side of the roadway

**The maximum fine for violation of these STATE LAWS is \$200.00.**

E. Motorcycles and mopeds must be parked in areas designated for parking of such vehicles. Motorcycles and mopeds are not permitted to park in time limit areas unless registered to a vehicle that displays a reserved or area reserved permit.

F. All motorcycle registration permits are issued for the academic year for students and the fiscal year for faculty and staff. They may be purchased at any time during the year at a rate that is prorated monthly.

- G. Bicycles should be parked in racks at all times. Use of shrubs, trees, or any architectural structures to secure bicycles is prohibited. Bicycles are not permitted in TTUHSC El Paso academic or administrative buildings. Any bicycle found in violation of this subsection may be impounded. The normal impoundment fee is \$40.00. THE IMPOUNDMENT FEE DOES NOT INCLUDE THE COST OF THE CITATION OR ANY APPLICABLE STORAGE FEES. (See Section IX.A. 1 and 2)
- H. No person shall operate a bicycle or any other vehicle upon a sidewalk or sidewalk area except those vehicles expressly designed for the transport of persons with disabilities and bicycles operated by officers of the Texas Tech Police Department when necessary to fulfill their lawful duties. Bicycles operating on a shared-use pathway must yield right-of-way to pedestrians and operate at a speed and in a manner consistent with public safety.
- I. Bicycle registration is encouraged and conducted free of charge, 24 hours a day, at the Texas Tech Police Department.
- J. Any bicycle or locking device not removed from campus at the end of the Spring Semester may be considered abandoned and may be properly disposed of through Property Inventory.
- K. Scooters that are not required by State Law to obtain vehicle registration and inspection are not required to obtain a parking permit, and are not allowed to park in motorcycle or vehicle parking spaces. Individuals operating scooters on campus must adhere to the regulations pertaining to bicycles.
- L. Moving Violations
  - 1. All the general and criminal laws of the state are declared to be in full force and effect within the areas under the control and jurisdiction of the state institutions of higher education of this state, Section 51.201, Texas Education Code. All violations as set forth above may be adjudicated in a court of competent jurisdiction as provided in the Texas Education Code, Section 51.208.
  - 2. It shall be unlawful for any person to drive, operate, push, park, or leave standing a motor vehicle on any area of the campus not designated for driving such a motor vehicle.
  - 3. It shall be unlawful for any person to drive by, through, or beyond a barricade or roadblock that is lawfully erected.
  - 4. No person shall willfully fail or refuse to comply with any lawful order or direction of any police officer vested by law with authority to direct, control, or regulate traffic.

#### VIII. Resolving Citations

Citations for parking violations may be resolved in one of the following ways:

- A. Pay the stated fee for each citation. If payment is not received within ten (10) business days, an additional \$5.00 charge will be assessed.
- B. Citation appeals must be submitted on-line to [ParkingELP@ttuhsc.edu](mailto:ParkingELP@ttuhsc.edu), within ten (10) days of the alleged violation. Appeals will not be accepted after the ten (10) days allowed.

After a period of ten (10) days from the date of issuance of the citation or from the date of

final determination of an appealed citation, citations not resolved will be considered overdue. Overdue citations may subject the permit holder's motor vehicle(s) to impoundment and removal of the parking permit(s). Overdue citations may result in restriction of subsequent academic registration and withholding of a student's transcript until such time as the obligation is satisfied. Parking and these restricted services may be restored when all overdue citations have been resolved. At the discretion of TTUHSC El Paso, overdue citations may be adjudicated in a court of competent jurisdiction in accordance with Section 51.208 of the Texas Education Code.

- C. Vehicle cited within TTUHSC El Paso patient lots, without prior authorization will need to provide TTUHSC El Paso appointment verification to dismiss citation.
- D. Individuals with at least three unpaid parking citations from the TTUHSC El Paso Traffic & Parking Office that are found parking in violation of the rules and regulations on TTUHSC El Paso or UMC grounds, may be issued a county citation.
- E. Vehicles belonging to recurring offenders with ten or more valid violations regardless of violation type or current status (pending, overdue or paid) are subject to:
  - 1. Registered individual's parking privileges may be revoked for a period of 90 days and/or vehicle may be subject to impoundment if violation continues. Students will not be refunded during time of revocation.
  - 2. Unregistered vehicles will be subject to impoundment by towing or through immobilization by use of an auto boot if parked on any campus lots.

If, at the end of the 90 days the individual's parking privileges are restored, a single violation of the Regulations may result in permanent revocation for the academic year. All citations must be resolved before any parking privileges are restored. The revocation period shall commence with the return of the registration permit(s) to the appropriate Traffic and Parking Office.

#### IX. Impounding Vehicles

- A. Vehicles belonging to individuals with unpaid violations past 6 months of due date are subject to impoundment, regardless of the type of violation.
- B. Impoundment may be accomplished either by towing or through immobilization by use of an auto boot.
- C. When a vehicle has been impounded the operator of the vehicle may contact the Traffic & Parking Office for information. Prior to the release of the impounded vehicle, satisfactory arrangements for payment shall be made.
  - 1. The impoundment fee for towed vehicles will be a \$15 administrative fee plus the amount charged by the towing company. This amount may vary depending on the vehicle impounded and the current wrecker service.
  - 2. The impoundment fee for booted vehicles will be \$40. If vehicle owner does not contact the Traffic & Parking Office before closing hours, payment and boot release will be conducted on the next business day.
  - 3. Vehicles impounded will be charged storage at the rate of \$6.00 per day, including tax, commencing 24 hours after impoundment.



4. The maximum storage fee to be charged is \$130.00 per month, including tax.
- D. If the owner or driver of a motor vehicle to be impounded arrives before impoundment has begun, the vehicle will not be impounded. If the owner or driver arrives after impoundment has begun, the vehicle will not be impounded if the driver opts to pay the tow truck driver the impoundment fee (see Section IX.C.1) less the \$15 administrative fee (payable in a manner acceptable to the towing company) in lieu of impoundment.
  - E. If a motor vehicle or bicycle is parked on TTUHSC El Paso property and is not moved for a period of 14 days, TTUHSC El Paso may deem the same to be abandoned. Abandoned motor vehicles or bicycles may be impounded and disposed of in the manner prescribed by law. This includes those motor vehicles which have a valid registration permit.
  - F. No personal property or vehicles (including boats, trailers, motor homes, etc.) shall be permitted to be stored or parked on the campus without permission from the Traffic & Parking Office. Such property or vehicles are subject to impoundment.
  - G. A motor vehicle parked on TTUHSC El Paso property will be subject to impoundment if any of the following apply:
    1. It does not have attached to it an unexpired license plate and a valid vehicle inspection certificate as required by the State in which it is registered.
    2. It is inoperable and has remained inoperable for more than 14 (fourteen) consecutive days.
- X. Texas Tech Police
- A. Texas Tech Police Officers are duly commissioned peace officers of the State of Texas. Upon request of a police officer of TTUHSC El Paso, any person on the campus is required to identify himself with proper identification.
  - B. All thefts, accidents, or other offenses that occur on campus should be reported to the Texas Tech Police Department immediately. Accidents should be reported immediately. In accordance with State law, vehicles involved in an accident should be moved prior to reporting the accident if they are moveable. One-vehicle accidents and inoperable vehicles must also be promptly reported. Keys or valuables should not be left in a motor vehicle. **ALWAYS KEEP YOUR VEHICLE LOCKED.**
  - C. TTUHSC El Paso is concerned about the protection of persons and property and places a high priority on striving to maintain a safe environment for students, faculty, staff, and visitors. The University cannot, however, guarantee the absolute safety of any one individual. Personal safety must begin with individual responsibility. With that thought in mind, a Personal Safety brochure has been prepared which contains personal safety recommendations, crime statistics, safety services and programs, as well as a list of telephone numbers to contact for help. All visitors and members of the campus community are encouraged to make themselves familiar with this information. The Personal Safety brochure is available at various locations on campus including the Personnel Office, the Texas Tech Police Department the Center for Campus Life, and the residence halls.
  - D. Chapter 46, Section 46.03, Texas Penal Code, provides that a person commits a felony offense if the person carries a firearm, illegal knife, club, or other prohibited weapon listed in Section 46.05(a) on the physical premises of an educational institution.

## XI. Types of Motor Vehicle Registration Permits

- A. Reserved Area parking spaces are available to qualified faculty and staff in certain designated parking lots. Non-transferable permits will be issued for all area reserved lots. Area reserved permit holders should overflow to other designated area reserve parking lots if all available area reserved spaces in the lot are occupied.
- B. Commuter permits will be issued for motor vehicles belonging to students.
  - 1. Commuter permits are issued to the individual vehicle and ownership is not transferable. Use of a commuter permit by anyone other than the individual to whom it was issued is not permitted. Violation of this regulation may result in ticketing, impoundment, and loss of all parking privileges on campus, including parking for the academic year for all parties involved.
  - 2. Parking is available in certain designated lots.
  - 3. Students must complete their vehicle registration on-line at <https://ttuhsc.parkadmin.com>
- C. Persons with disabilities may be issued disability access motor vehicle registration permits designed to assist them in campus mobility.
  - 1. Parking in spaces reserved for persons with disabilities requires the correct motor vehicle registration permit and the appropriate state issued placard or license plate. A copy of placard or vehicle registration under the employees name and driver's license must be submitted to the Traffic & Parking Office to obtain a disability permit.
  - 2. State placards or license plates must be displayed at all times when a vehicle is parked in these areas.
  - 3. The designated disability parking areas are reserved 24 hours daily.
- D. Motorcycle registration permits will allow parking of motorcycles or mopeds in designated two-wheel areas. Motorcycle registration permits must be permanently affixed to the top of the front headlight, front fender or shock absorbers. Mopeds and motorcycles may not park in bicycle racks. All motorcycle registration permits expire in August.
- E. Temporary registration permits will be issued for the fee indicated in the current fee schedule. Temporary permits are not refundable.

## XII. Visitor and Patient Parking

Visitors and patients are welcome on campus. Special parking areas are designated for patients and visitors. Visitors' motor vehicles parked in areas not designated for visitor parking are subject to receiving a campus citation. Employees may not park within patient lots without authorization from the Traffic & Parking Office. Supervisor validation is required for a work related accommodation. If the office is not contacted and motor vehicle is cited, proof of doctor's appointment at TTUHSC El Paso clinic will be required for dismissal.

A visitor is an individual with no official connection with TTUHSC El Paso as a student, faculty, staff, volunteer, temporary employee, or standardized patient

XIII. Time Limit

Designated time limit parking areas are enforced from 7:30 a.m. to 4:00 p.m., Monday through Friday, unless otherwise posted.

XIV. Loading Dock

Parking at the loading dock is enforced 24 hours daily.

XV. Service and Vendor Vehicle Parking

It is recognized that service vehicles are required to transport personnel and materials to work sites on campus. It is not the intent of these regulations to hinder or handicap workers in the performance of their duties. Property damage and unsafe conditions, however, frequently occur on campus as a result of drivers ignoring parking regulations.

Service and vendor motor vehicles found to be blocking a street or creating a hazard may be ticketed and impounded.

A. University Service Vehicle Parking

Faculty, staff, and students who operate TTUHSC El Paso service vehicles on campus should become familiar with the contents of HSCEP OP 76.37.

1. Movement of heavy equipment and supplies to the buildings will be accomplished from the loading dock, or the designated delivery area, if possible. If not possible, the individual or contractor responsible for moving, loading, hauling, etc., should make prior arrangements with the designated project manager who will contact the Traffic & Parking Office to obtain alternate delivery, parking and routing information to ensure protection of lawns, sidewalks, brick areas, ramps, lawn sprinkler systems, designated fire lanes, etc.
2. Parking partially in the street and partially on a walk/curb is prohibited. Vehicles must park in designated areas only.
3. Damage resulting from vehicles traversing lawns, sidewalks, bricked areas, etc., will be repaired by Grounds Maintenance, TTUHSC El Paso Plant Operations, or Regional Facilities Operations and Maintenance. All repair costs will be charged to the department or vendor/contractor responsible for such damage as determined by TTUHSC El Paso and in the context of circumstances.
4. Blocking of doorways, sidewalks, handicap access, and fire lanes is prohibited.
5. TTUHSC El Paso service vehicles may be parked only in the following areas which are listed in priority order:
  - a) In designated service vehicle parking at the loading dock or designated service vehicle parking location
  - b) North parking lot behind the Clinical Science Building
  - c) Time limited parking throughout campus-Traffic & Parking Office must be notified if vehicle will exceed time allotted.

B. Vendor Parking

For external vendor and delivery vehicles, parking spaces are available at the loading dock. Vendor and delivery vehicles found to be blocking a street, sidewalk or designated

parking space will be ticketed and towed by the Traffic & Parking Office.

Vehicles belonging to vendors may be parked only in the following areas which are listed in priority order:

1. In designated service vehicle parking at the loading dock
2. Visitor parking

Departments requiring a vendor to be on campus for an extended period of time need to obtain a temporary parking permit for the vendor.

**C. Contractor Parking**

1. Contractors may obtain, at no charge, a construction permit for their trucks or cars from the Traffic & Parking Office located in Room 1011, at 222 N. Concepcion, Academic Services Building II or by prior arrangement through the designated project manager.
2. Contractors must display parking permit on the rear view mirror or lower left-hand drivers' side of windshield at all times while parked on TTUHSC El Paso property. Vehicles with the contractor logo clearly shown will be permitted to park in the designated contractors' parking lot/area without a TTUHSC El Paso parking permit.
3. Parking for contractors is limited to the following area:
  - a) Contractor's parking lots or specifically designated locations on each campus.
  - b) Parking outside the designated Contractor's lot is a violation of the parking regulations and does subject the vehicle to a citation and/or impoundment.

**Parking Fees and Refunds - TTUHSC El Paso**

2018-2019 Rates Through	Faculty/Staff Reserved Space		Faculty/Staff Area Reserved		Two-Wheeler	
	12 months		12 months		12 months	
	Cost	Refund	Cost	Refund	Cost	Refund
Sep. 30	\$582.00	\$528.50	\$164.40	\$145.70	\$42.00	\$33.50
Oct. 31	533.50	480.00	150.70	132.00	38.50	30.00
Nov. 30	485.00	431.50	137.00	118.30	35.00	26.50
Dec. 31	436.50	383.00	123.30	104.60	31.50	23.00
Jan. 31	388.00	334.50	109.60	90.90	28.00	19.50
Feb. 28	339.50	286.00	95.90	77.20	24.50	16.00
Mar. 31	291.00	237.50	82.20	63.50	21.00	12.50
Apr. 30	242.50	189.00	68.50	49.80	17.50	9.00
May. 31	194.00	140.50	54.80	36.10	14.00	5.50
Jun. 30	145.50	92.00	41.10	22.40	10.50	2.00
Jul. 31	97.00	43.50	27.40	8.70	7.00	0.00
Aug. 31	48.50	0.00	13.70	0.00	3.50	0.00

**Parking Fees and Refunds - TTUHSC El Paso (cont.)**

2018-2019 Rates Through	Student Commuter		Student Commuter		Extended Commuter	
	12 months		9 months		14 months	
	Cost	Refund	Cost	Refund	Cost	Refund
Jul. 31					\$125.30	\$111.35
Aug. 31					116.35	102.40
Sep. 30	\$107.40	\$93.45	\$80.55	\$66.60	107.40	93.45
Oct. 31	98.45	84.50	71.60	57.65	98.45	84.50
Nov. 30	89.50	75.55	62.65	48.70	89.50	75.55
Dec. 31	80.55	66.60	57.30	39.75	80.55	66.60
Jan. 31	71.60	57.65	44.75	30.80	71.60	57.65
Feb. 28	62.65	48.70	35.80	21.85	62.65	48.70
Mar. 31	53.70	39.75	26.85	12.90	53.70	39.75
Apr. 30	44.75	30.80	17.90	3.95	44.75	30.80
May. 31	35.80	21.85	8.95	0.00	35.80	21.85
Jun. 30	26.85	12.90			26.85	12.90
Jul. 31	17.90	3.95			17.90	3.95
Aug. 31	8.95	0.00			8.95	0.00

Refunds are based on the schedule.

Refunds will not be given unless identifiable remnants of the permit (s) are presented at the time of the refund request.

Additional Permits (after two)	\$2.00
Replacement Permits w/identifiable remnants	
Non-transferable permit (w/identifiable remnants)	\$2.00
Transferable permit – 1 <sup>st</sup> Replacement	\$5.00
Transferable permit – 2 <sup>nd</sup> Replacement	\$10.00
Temporary Permits (Non-Refundable)	
Commuter Area Parking per Week	\$2.00
Faculty/Staff Area Parking per Week	\$3.00
Reserved Space per Week	\$6.00