



# TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER EL PASO

## Operating Policy and Procedure

**HSCEP OP: 75.11A, TTUHSC El Paso Health Surveillance Program Exposure Management**

### A. Reference(s):

- Guidelines and recommendations available from the Texas Administrative Code (TAC) Rule 96.203, Health and Safety Code Chapter 81, Subchapter H and analogous to OSHA Blood Borne Pathogens Standard.

### B. Pre- Exposure Requirements

- All covered individuals should have either received their Hepatitis B series, have a positive Hepatitis titer, and updated documentation of having received a one-time adult dose of Tdap, or have signed respective declinations on file prior to any potential exposure related activities.

### C. Post- Exposure Requirements

- Covered individuals will clean the wound, flush eyes or other mucus membranes as applicable immediately after occurrence.
- Individuals shall report the incident promptly to their immediate supervisor, fill out a First Report of Injury form or a Non-Employee Injury/Incident Report form (for students and volunteers) as applicable, and seek immediate evaluation/care. The icon for injury report is found on all Texas Tech computer desktop label as Occurrence Report. The exposed individual is responsible to report and coordinate all follow-up with the Occupational Health Department (and Human Resources Department in case of employees).
- Individuals after reporting and completing necessary paperwork will go to the Emergency Room at UMC Main Campus with source patient information.
- Source patient from TTUHSC EP Clinics:
  - The patient chart will be reviewed for recent documentation of HIV, HBV, RPR and HCV status. If present, results will be provided to the UMC Emergency Department provider treating the covered individual.
  - If recent results are not available, the source patient will be asked to present to any UMC Laboratory and provided with the completed Lab order attached.
  - The source patient will be notified of the Labs to be drawn and his/her consent documented in the medical record or occurrence report.
  - If the source patient does not consent to testing, the covered individual will be offered testing as "unknown source".

All Texas Tech physician, student, or staff member will be referred to Texas Tech Occupational Health located in the Basement of the Texas Tech Physicians Clinic 4801 Alberta room B 04 to follow-up on the exposure and receive follow-up lab orders. Contact number: 915-215-4392

Please refer to **EXPOSURE MATRIX** below, and attached **Exposure Source Patient Lab Order**

Texas Tech Clinics/Schools Exposure	Acute Care Hospitals Exposure
Report immediately to supervisor Fill out Occurrence Report	
Clean wound with soap and water immediately Flush mucous membranes with water/saline. Cover wound with dry dressing if necessary.	
Collect source patient information, provide Lab order and send to closest UMC laboratory.	Collect source patient information if available
Covered individuals will report to the Main Campus UMC Emergency Room within one hour, but at least within two hours of exposure.	<p><b>If exposure took place at UMC, EPCH or HCA hospitals:</b> present to the respective ED. Identify self as a Texas Tech Physician/Trainee/ Student. The hospital will initiate baseline labs on both exposed individual and source patient</p> <p><b>If exposure took place at THOP:</b> present to respective ED. Identify self as a Texas Tech Physician/Trainee/ Student. THOP will initiate baseline labs on source patient. The exposed individual will need to have labs drawn at any UMC Outpatient Lab within five days of incident.</p>
<p>Covered individuals will follow-up post exposure with Occupational Health within five days of exposure. Exposure paperwork will be completed during visit and they receive a copy of the Exposure Follow-up Information Sheet.</p> <p>Office of Occupational Health: 4801 Alberta Ave, Basement, B04 Call 915-215-4392 To schedule an appointment. Clinic Hours: Monday - Friday 07:30-11:00, 13:00-15:30</p>	

**D. Exposure Investigation and Management:**

- Treatment and monitoring may be prescribed upon report of a TTUHSC El Paso-related known or possible exposure to potentially infectious material.
- Exposure investigation and appropriate management (if indicated) including, medication administration, vaccination, blood work, and counseling shall be provided or prescribed to individuals based on standing physician orders and recommendations from the Occupational Health Department or treating Physician.

#### **E. Cost Responsibility**

- Employee: Costs will be borne by the Human Resources Department (Workers Compensation Program) or by the clinical department in which the employees are assigned.
- Student: Costs for exposure investigation and post exposure prophylaxis treatment will be billed through the student's insurance and the Screening and Immunization Fee will cover any remaining charges.
- Volunteer Cost of exposure investigation and appropriate management (if indicated) including, medication administration, vaccination, blood work, and counseling shall be paid through the volunteer service program.