



TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER EL PASO

Operating Policy and Procedure

HSCEP OP: 70.01, **Employee Leave**

PURPOSE: The purpose of this Texas Tech University Health Sciences Center El Paso (TTUHSC El Paso) Operating Policy and Procedure (HSCEP OP) is to establish policies for all forms of leave available to all University employees.

REVIEW: This HSCEP OP will be reviewed in December of each odd-numbered year by the Assistant Vice President for Human Resources, System Vice Chancellor and General Counsel, and System Office of Equal Opportunity, with recommended revisions forwarded to the TTUHSC El Paso President.

POLICY/PROCEDURES:

Employee leave is governed by Texas Tech University System Regulation 07.12, available [here](#).