



Contracting Services Department


Our Mission

The mission of the Contracting Department at the Texas Tech University Health Sciences Center El Paso is to promote both transparent and efficient customer oriented contract support services for TTUHSC El Paso faculty, staff, and administration ensuring seamless processing of contracts and other agreements, protecting and leveraging the interests of the institutional departments, and advocating contract compliance in order to support institutional departments and academic disciplines in achieving the institutional mission.

Important Links

- ASC Contracting System (<https://na2.ascontracts.com/cms/servlet/cms.servlet.Login?locale=en&licenseParam=ttuhscep>)
- Cash Reciepts (<https://busaff.elpaso.ttuhscc.edu/CashReceiptSystem/>)
- Contract Routing Acknowledgement Form (</fiscal/contracting/forms/Contract-Routing-Acknowledgement-Form.pdf>)
- Contracting A/R System (<https://busaff.elpaso.ttuhscc.edu/ARSystem>)
- Contracting Transparency Report (</fiscal/contracting/reports.aspx>)
- Laserfiche Weblink (<https://laserfiche.ttuhscc.edu/>)

- Legacy Database (<https://www.fiscal.ttuhsce.edu/Contracting/Reports/ContractSearch.aspx>)
- OGC Contract Templates (<https://banapps.texastech.edu/ITIS/GeneralCounselContractsPublic/contracts>)
- Share Point Contracting (<https://sharepoint16.elpaso.ttuhsce.edu/support/businessaffairs/contractingandpurchasing/SitePages/Home.aspx>)
- Vendor Search (<https://www.fiscal.ttuhsce.edu/vendorpayments/payments/Search.aspx>)
- Vendor Setup (<https://busaff.elpaso.ttuhsce.edu/VendorRequest>) **Remove the vendor setup link and link the attached "Acting as a Vendor" PowerPoint**

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Texas Tech University Health Sciences Center El Paso is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, masters, and doctoral degrees. Texas Tech University Health Sciences Center El Paso also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Texas Tech University Health Sciences Center El Paso may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500 (tel:1-404-679-4500), or by using information available on SACSCOC's website (www.sacscoc.org) (<http://www.sacscoc.org>).