

REQUEST FOR PCARD DEVIATION

This form shall be utilized when requesting a Pcard deviation in accordance with TTUHSC El Paso Operating Policy [72.15 Purchasing Card Program](#).

Today's Date

Department

Requestor

Suggested Vendor

Item No.	Description	Qty.	Unit Price	Total Price
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Does the vendor accept POs?	Yes	No
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Punchout Vendor Search (Attach Print Screens and/or quotes)?	Yes	No
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Justification

For Purchasing Office Use Only

Approved

Not Approved