

DECEMBER 4, 2012

RENTAL CAR CONTRACTS...

Rental car contracts have been extended with Avis (including their Budget brand locations and cars) and Enterprise (including their National brand locations and car) **from December 1, 2012 to March 31, 2013.**

MILEAGE REIMBURSEMENT...

The maximum state mileage reimbursement rate for travel by state employees in a personal vehicle will increase from 55.5 cents to 56.5 cents per mile, **effective Jan. 1, 2013 to Dec. 31, 2013.** This rate is consistent with the Internal Revenue Service's standard mileage rate.

RENTAL CAR vs. MILEAGE REIMBURSEMENT...

The Texas Comptroller of Public Accounts recently implemented the Rental Car vs. Mileage Reimbursement Calculator (Excel) that helps employees make informed and fiscally sound decisions regarding vehicle travel when conducting state business. The electronic tool considers a combination of factors and performs a cost comparison between renting a vehicle and receiving reimbursement for using a personal vehicle in business travel. To conserve state funds, travelers should consider all relevant circumstances and use this new resource to determine the best transportation option.

This resource is available at the following sites:

HSC Travel Home Page at <http://www.fiscal.ttuhs.edu/busserv/travel/links.aspx> and the Mileage Calculator will be listed under "Car Rental Contract Rates"

Travel2 System at <https://www.fiscal.ttuhs.edu/travel2/Help/links.aspx> and the Mileage Calculator will be listed under "Other Travel Links".

Textravel at <https://fmx.cpa.state.tx.us/fmx/travel/txtravel/trans/index.php> and is available under "Other Resources" (column on the right side of the site)