TTUHSC
ACCOUNTS PAYABLE UPDATE

March 14, 2012

RECEIVING DOCUMENTATION in TECHBUY

Although departments are not receiving paper invoices or requests from Accounts Payable to complete receiving documentation for e-invoices, **receiving must still be completed timely for all items and services received.**

When invoices are received in TechBuy they are systematically matched against the order and then posted to Banner for payment. The payment of this invoice will be identified on the general ledger as Banner invoice # V9xxxxxx. All invoices for these vendors are available in TechBuy under the "Invoice" tab.

e-Invoice Vendors
(Electronic invoicing)

Apple
Best Buy
Bio Rad
Burgoon/Grainger
Complete Book
Compsol/CDW
Cuevas/Airgas
Fisher
Life Technologies
PDME
Perkin Elmer
Promega
Qiagen
SHI Government
Sigma Aldrich
Summus Dell
Summus Staples
Summus VWR

Please send all questions or suggestions to
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