# Effort Certification Timeline – 4th Quarter, FY2023

| Date | Action |
|------|--------|
| **Jun 1 - Aug 31** | Period of Performance<br>Effort Statements are building in **eCrt** |
| **Sep 1 - Sep 10** | Period Close. No Action.<br>Waiting for payroll to load on 10th day after quarter end |
| **Sep 11 - Sep 30** | Pre-Certification Review Period<br>Statements are ready for Effort Coordinators to review |
| **Oct 1 (22 days for Certification Period)** | Certification Period Begins<br>PI's and Certifiers are notified that they have effort statements to certify<br>Effort Coordinators begin to process certified statements |
| **Oct 21 (1 day before certification is due)** | PI's and Certifiers who have not certified receive a final reminder to certify |
| **Oct 22 (Last day of Certification Period)** | Certification Period Ends<br>All effort statements should be certified and processed |
| **Nov 1** | Post Certification Activity<br>Follow-up on Labor Redistributions, Sponsor Notices<br>Initiate Escalation Policy - list of non-certifications sent to Department Chair |