

Academic Council

Meeting Minutes

Office of the Provost

Thursday, 13 May 2021

11:00 A.M. - 12:00 P.M.

WebEx

Chaired by:	Office of the Provost	Richard D. Brower, M.D.	Present
Voting Members:	GGHSON	Lizette Villanueva, Ph.D., R.N.	Present
	GGHSON	Stephanie L. Woods, Ph.D., R.N.	Present
	GSBS	Huanyu Dou, Ph.D.	Present
	GSBS	Rajkumar Lakshmanaswamy, Ph.D.	Present
	PLFSOM	Thwe Htay, M.D.	Present
	PFLSOM	Charmaine A. Martin, M.D.	Absent
	WLHSDM	Richard C. Black, D.D.S.	Present
	WLHSDM	Wendy Woodall, D.D.S.	Present
Ex Officio Members:	Faculty Senate	Clarissa Silva, Ph.D., R.N.	Present
	Office of the Provost	Paul E. Ogden, M.D.	Present
	Office of the Provost	Michele C. Williams, Ed.D.	Present
	SSSA - [Interim] Asst. Vice President	Robin Dankovich, Ed.D.	Present
	SSSA - Registrar	Diana Andrade	Present
	SSSA - Financial Aid	Ron Williams	Present
	Student Business Services	Cynthia Flores	Absent
	OIRE	Christiane Herber-Valdez, Ed.D.	Absent
	OIRE	Oliana Alikaj-Fierro, Ph.D.	Present
	TTUHSC El Paso Libraries	Lisa A. Beinhoff, Ph.D.	Present
	GGHSON OSA	Josh Moreno-Espinoza, M.Ed.	Absent
	PLFSOM OME	Tanis Hogg, Ph.D.	Absent
	PLFSOM GME	Armando D. Meza, M.D.	Present
	PLFSOM OSA	Linda S. Ellis, M.D.	Absent
Guest:	Dept. of Medical Education	Dr. Houriya Ayoubieh	Present
Minutes by:	Office of the Provost	Favi O. Godfrey	Present

Objective:

The purpose of this meeting is to finalize AC approval on OPs and introduce some changes / suggestions.

WebEx recording available at:

<https://ttuhscep.webex.com/ttuhscep/ldr.php?RCID=7d64cdc8963b4d09a8bffe0bb6212c87>

- 1. Call to Order | Confirmation of Quorum.** Dr. Brower called the meeting to order at 11:00 A.M. and confirmed quorum.
- 2. Review of Minutes from March 11, 2021 Meeting.** Members had various typographical corrections to make to the minutes including a correction on Dr. Brower's absence who was noted as having been present. Minutes will be corrected and presented at the next meeting in July for approval.
- 3. Follow up on OP 77.14 Accessibility and Establishing Accommodation for Students with Disabilities** (copy of proposed final was provided to body)

Discussion.

- This OP was originally presented to AC in January 2021 with a proposal on the technical standard language from Dr. Brower, which the body approved. However, legal counsel advised that it was too specific and recommended simplified language on the last sentence of the first paragraph: Background, that should read: "TTUHSC EP will adhere to and follow federal and state law as it pertains to establishing reasonable accommodations for students with disabilities."

Conclusion. Dr. Brower requested a motion to approve the new language policy. Dr. Woods motioned; Dr. Raj seconded. Motion to approve passed unanimously.

ACTION: Favi Godfrey will proceed with updating policy on website.

4. Credit Hour Changes w/ Implementation of the LIC (*PowerPoint was presented by Dr. Irene Alexandraki*)

Discussion.

- Administrative housekeeping issue – redistribution of credit hours. This needs to be recognized by this committee.
- Dr. Alexandraki presented on the changes in credit hours that were driven by some curricular changes that apply to the clerkship model. The SOM had transitioned this year from a traditional model to a more longitudinal integrated clerkship model offering more disciplines blended together and bigger blocks throughout the clerkship year.
- Already approved by the LCME in February
- Current model offers individualized learning plans
- It is offered in various phases; currently in Phase 1 (Family Medicine – longitudinal experience) and one big block (Internal Medicine, Psychiatry and Family Medicine) a second large block offers (OBGYN, Surgery and Pediatrics)
- Phase 1 (Class of 2023 – Academic Year 2021-2022) offers 26 credits for each of the 2 blocks per semester for a total of 52 credits
- Phase 2 (Class of 2024 – Academic Year 2022 – 2023) experiences currently in 4th year will now be moved to 3rd year. Decreased down to 50 credit hours. 32 weeks of required course work
- Concern was raised as to why LCME approved prior to this being brought to the Academic Council

Conclusion. Based on a motion by Dr. Brower, the PLFSOM MD program credit hour changes were acknowledged and approved by the Academic Council with no objections. In addition and by acclamation, the Academic Council stipulated that future proposed academic program modifications requiring notification of state or accrediting agencies shall be presented to the Academic Council prior to such notifications.

5. PLFSOM Distinction in Clinical Genomics Program (*PowerPoint presented by Dr. Ayoubieh*)

Discussion.

- Leads to a diploma notation (originally necessary to be approved by board of regents, no longer the case)

- Dr. Ayoubieh – 4 year program through competitive selection process / to increase students overall exposure to genetics. Student does not need to specialize in genetics; it is a selective and self-directed study of genomics. Makes applications more distinctive.
- Faculty involved – medical education faculty with field experts in many areas that allow students to dive deeper into molecular genetics
- Faculty training – proceeding with logistics / bring new faculty on board with thorough orientation.
- Collaborations accepted, but need approval
- Distinction upon completion the student will receive the distinction on their diploma.
- Can satisfy needs of SARP requirement, if student chooses. Must continue through 4-year requirement to make sure they receive distinction
- It was suggested that this be called Genetics instead of Genomics (as there is not much genomics being covered as it is a misnomer). Genomics is looking at all genes and interactions in an organism, therefore a lot of bioinformatics involved. “Clinical Genetics” would sound better.
- No longer have designations of “academic watch II” anymore; new language is now: “good academic standing,” “academic warning” or “probation.”
- When considering distinction programs we need to think of the load that we are requiring of the student, may be credit bearing; so we can have them in the degree program and provide them financial aid budgets. We have a lot of distinction students in anatomy in the summer and we cannot support because they’re not technically enrolled.
- If you’re going to have students teach, regarding LCME we have to give all the information on the teacher. Peers giving classes will need further investigation on how they will be presented to LCME.
- It was clarified that peer teachers will still have a faculty moderator with them participating in the session.
- Can combine Distinctions with others, but not with Distinction in Anatomy.

Conclusion. Dr. Brower requested a motion to approve or table. It was motioned to wait on Dr. Ayoubieh to further discuss AC comments with faculty members participating in this distinction program.

ACTION: The program documentation is to be updated and clarified by the sponsor before reconsideration by the Academic Council.

6. Status of HSCEP OPs Reviewed by Academic Council

Discussion.

- Michelle Castro left institution and left a list of OPs that require AC approval
- Series of policies that have been proposed that have not yet been drafted
- Status: tabulated and tracked. Have a few that are inactive. More to come in terms of reviews and additional new policies to consider in the coming year.
- New individual was hired to set up Academic Council agendas, logistics, and track policy review needs. Starts June 1.
- Looking at hiring a policy analyst; somebody to help in doing research across institutions and develop policies as needed.

7. Guidelines for Mass Email and Distribution Lists

- Needs to be revised before bringing back to AC for final approval.

- Policy very strict / limits ability of academic officers in different schools to use distribution lists in efficient ways
- Define a subset of academic officers for the different schools and talk about the use of the distribution lists specific to their schools and classes within their schools

Conclusion. Dr. Brower tabled for next meeting.

ACTION: Dr. Brower will discuss with Robin Dankovich offline.

8. Other Items:

- Operating policies are largely institutional level that we try to put together in a manageable way to address state and federal laws and regulations and interact with institutions across the systems and government. There has been some discussion about creating a subsidiary document of guidelines, which basically provide the operational guidelines underneath the operating policies but keep them off the AC agenda except for when necessary to change.

Conclusion: Will be discussed at next meeting.

9. Announcements. Dr. Ogden is retiring sooner than expected, moved up due to health issues. Will continue to be on TT emails until July, available to interact and work with group until then.

10. Next Meeting. The next Academic Council meeting will be held on Thursday, July 8, 2021, 11:00 A.M. - 12:00 P.M. Location: TBD.

11. Adjournment. Dr. Brower adjourned the meeting at 11:56 A.M.
