TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER. EL PASO
Office of Academic Affairs

Academic Council Meeting
Agenda

Thursday, March 6, 2025
10:30 A.M. – 12:00 P.M.
MSBII, President's Conference Room

- **Call to order | Recognition of Proxies | Confirmation of Quorum**   W. Woodall

- **Review of the Minutes from the 09 January 2025 meeting**   W. Woodall

- **Anticipated Action Items**:

  - HSCEP OP 59.06, Prioritization, Acceptance, Credentialing, and Monitoring of Visiting Students and Trainees   W. Woodall

  - HSCEP OP 59.10, Submission and Coordination of Academic Program Calendars   J. Harrell
    - Attachment A – Template for Submitting Program Calendars

  - Guidelines for Captioning   M. Williams-Burns
    - Attachment A, Accessibility Exception Request

- **Updates:**

  - Hunt SON Accelerated BSN and RN-BSN program modifications   W. Woodall
    - Notification to THECB – Not required

  - Academic Policies Reviewed   W. Woodall
    1. HSCEP OP 10.12, Emeritus Appointments
    2. HSCEP OP 56.06, Bring Your Own Device (BYOD)
    3. HSCEP OP 77.13, Student Education Records
       - ✓ Attachment A, Student Consent to Release Education Records
       - ✓ Attachment B, Student Request to Access His/Her Education Records
       - ✓ Attachment C, Student Request to Amend Education Records
       - ✓ Attachment D, Confidentiality Agreement

    - HSCEP OP 10.09, Records Retention
      - ✓ Attachment A, Records Retention Schedule
      - ✓ Attachment B, Records Retention Disposition Log – NEW ATTACHMENT

- **Round table/open discussion of potential new business**   W. Woodall

- **Adjourn**   W. Woodall